



## 2026-2027 Dependency Override Request Form

*Serving Richmond and Scotland Counties*

Eligibility for financial assistance is based on the expectation that students and their parents are primarily responsible for funding the student's education. If the instructions on your financial aid application require you to provide your parental information, you are considered a dependent student for financial aid purposes. (Parents include biological or adoptive parents.)

In cases of extreme hardship, the Financial Aid Office may be able to assist a student who is technically dependent but unable to have contact with their biological or adoptive parents. This applies only in situations where contact with the parents would jeopardize the student's physical or emotional well-being. Students requesting this consideration must complete this form **and** provide written statements from a third-party professional-such as a minister, psychologist, social worker, school counselor, etc. If the student lives alone, he/she must also provide documentation such as lease agreements, and/or utility statements, etc. to demonstrate the ability to support oneself. Additional documentation may be requested if needed.

**Please note:** Students will not be considered independent for financial aid purposes if the sole reason is that the student is attempting to prove self-sufficiency; the parent(s) refuse to provide financial information on the financial aid application; parent(s) refuse to contribute to the student's education; or parent(s) do not claim student as a dependent for income tax purposes.

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_

Address \_\_\_\_\_  
P O Box, Route, or Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Mother	Father
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1. When was the last time you lived with your parents?

\_\_\_\_\_

\_\_\_\_\_

Month/Year

Month/Year

2. When was the last time you had any contact with your parents?

\_\_\_\_\_

\_\_\_\_\_

Month/Year

Month/Year

3. When did your parents last provide any form of support?

\_\_\_\_\_

\_\_\_\_\_

Month/Year

Month/Year

Please read carefully and check the one that applies to you. Provide the Financial Aid Office with the requested information. Incomplete applications for dependency status changes will not be evaluated.

\_\_\_\_\_ Severe circumstances exist within your family, such as, but not limited to:

- a. Abusive home situation which is detrimental to your physical or mental well-being.
- b. Incarceration of custodial parents.
- c. Abandonment by both parents.
- d. History of parental alcohol or drug abuse.

**Supporting documentation:** Signed statement from adult professional who is not your family member which verifies your family circumstances. Adult professionals include clergy members, attorneys, school counselors, medical doctors, mental health professionals, teachers or professors, law enforcement officers, professional staff of Child and Family Services (Public Assistance Dept.) and officers of the court. Letters must be signed on original letterhead with the professional's title (Counselor, Attorney, Doctor, etc.).

\_\_\_\_\_ Death of a parent.

**Supporting documentation:** Signed statement from adult professional who is not your family member which verifies your family circumstances. Adult professionals include clergy members, attorneys, school counselors, medical doctors, mental health professionals, teachers or professors, law enforcement officers, professional staff of Child and Family Services (Public Assistance Dept.) and officers of the court. Letters must be signed on original letterhead with the professional's title (Counselor, Attorney, Doctor, etc.). Attach a photocopy of your parent's death certificate or newspaper obituary. If your last name is different from your parents', please provide legal documentation of birth, adoption, marriage, divorce, or other circumstances, which prove your relationship.

**4. What are your present living arrangements?**

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**5. How do you support yourself and meet your living expenses?**

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**6. Please explain in detail the reason(s) you should be considered independent. Be sure to include an explanation of why you do not have support from your parent(s).**

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\*\*\*Please attach additional pages if necessary to provide more information that you feel supports your request.\*\*\*

**Certification and Signature**

If you are the student, by signing this application you certify that you

- (1) will use federal and /or state student financial aid only to pay the cost of attending an institution of higher education,
- (2) are not in default on a federal student loan or have made satisfactory arrangements to repay it,
- (3) do not owe money back on a federal student grant or have made satisfactory arrangements to repay it,
- (4) will notify your college if you default on a federal student loan and
- (5) will not receive a Federal Pell Grant for more than one college for the same period of time.

If you are the student, by signing this application you certify that all of the information you provided is true and complete to the best of your knowledge.

Student's Signature (Required) \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only**

\_\_\_\_\_ Dependency Override Approved  
\_\_\_\_\_ Dependency Override Denied

Reason for Approval/Denial:

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Certification: I hereby use my professional judgment based on the information and documentation provided.

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Financial Aid Representative

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Date