Career and College Promise

2019-2020

Career & College
Program Guide

YOUR PATH STARTS HERE!

Meet Your President

Dr. Dale McInnis

On behalf of our faculty, staff, students, and Board of Trustees, I want to congratulate you for taking advantage of our Career and College Promise courses here at Richmond Community College.

Qualifying for these courses proves you have the talent and ability to be academically successful. I urge you to maximize this opportunity and fulfill your potential through our courses.

Always remember you have access to all of our recourses and services. Every RichmondCC employee stands ready to support your success in every possible way. Whether it is using our library for research or going to our Career Center to map out your future, this is your college.

Good luck in all your classes, enjoy high school, and let us help you start your college career here at RichmondCC.

Welcome to Richmond Community College

RichmondCC's Mission

Richmond Community College's mission is to offer educational opportunities, cultural enrichment, and workforce development and training that will enhance the quality of students' lives and support economic development in Richmond and Scotland counties.

RichmondCC's Vision

Through the talent and dedication of our employees, we will be the premiere community college in North Carolina. We will set the gold standard for student learning and services, driving the engine of economic development for Richmond and Scotland counties.

RichmondCC's Values Statement

Richmond Community College values above all else:

- Our Students
- Our Employees
- Our Community

Our values are:

- **INTEGRITY** - Fairness and Honesty in All We Do
- **LEADERSHIP** - Inspiring Others to Succeed
- **DIVERSITY** - Of People and Ideas
- **TEAMWORK** - Achieving Our Goals Together
- **INNOVATION** - Never Settling for What Is
- **PERSEVERANCE** - Continuously Striving and Overcoming Adversity
- **EXCELLENCE** - Doing Our Best to Be the Best
- **ACCOUNTABILITY** - Ownership of Performance and Results

<h1 style="text-align:center">Career & College Promise Overview</h1>

At Richmond Community College, we believe in starting college early! Through our Career and College Promise program (CCP), we offer an option for high school age students to begin earning college credit while still in high school. Plus, students who successfully complete two dual enrollment courses while in high school and graduate with an unweighted GPA of 3.0 or higher position themselves for two years' free tuition at RichmondCC through the RichmondCC Guarantee.

Career and College Promise provides seamless dual enrollment educational opportunities tuition-free for eligible North Carolina high school students in order to accelerate completion of college certificates, diplomas, and associate degrees that lead to college transfer or provide entry-level job skills.

Dual Enrollment

Richmond Community College's dual enrollment program, Career and College Promise (CCP), is open to high school age students who are juniors or seniors.

To enroll in the dual enrollment program, students must complete a Richmond Community College student application. Students taking dual enrollment courses work with their high school counselor and RichmondCC representative to determine which course(s) they are interested in. They have the option of courses in RichmondCC's certificate, diploma and degree programs, as well as courses to transfer to a four-year college or university.

Career and College Promise (CCP) provides qualified North Carolina high school juniors and seniors with the opportunity to dually enroll in community college courses tuition-free. Richmond Community College provides qualifying students with the opportunity to enroll in the following pathways:

COLLEGE TRANSFER PATHWAY REQUIREMENTS

High School juniors and seniors may enroll if they have…….

- ❖ An unweighted GPA of 2.8 or higher

CAREER & TECHNICAL PATHWAY REQUIREMENTS

High School juniors and seniors may enroll if they have…….

- ❖ An unweighted GPA of 2.8 or higher or the high school principal's recommendation

College Transfer Pathways

Associate in Arts (P1012C)

The following two English composition courses are required (6 SHC)		
ENG 111	Writing and Inquiry	3 SHC
ENG 112	Writing/Research in the Disciplines	3 SHC
Select three courses from the following from at least two different disciplines (9 SHC)		
ART 111	Art Appreciation	3 SHC
ART 114	Art History Survey I	3 SHC
ART 115	Art History Survey II	3 SHC
COM 231	Public Speaking	3 SHC
ENG 231	American Literature I	3 SHC
ENG 232	American Literature II	3 SHC
ENG 241	British Literature I	3 SHC
ENG 242	British Literature II	3 SHC
MUS 110	Music Appreciation	3 SHC
PHI 215	Philosophical Issues	3 SHC
PHI 240	Introduction to Ethics	3 SHC
Select three courses from the following from at least two different disciplines (9 SHC)		
ECO 251	Principles of Microeconomics	3 SHC
ECO 252	Principles of Macroeconomics	3 SHC
HIS 111	World Civilizations I	3 SHC
HIS 112	World Civilizations II	3 SHC
HIS 131	American History I	3 SHC
HIS 132	American History II	3 SHC
POL 120	American Government	3 SHC
PSY 150	General Psychology	3 SHC
SOC 210	Introduction to Sociology	3 SHC
Select one course from the following (3-4 SHC)		
MAT 143	Quantitative Literacy	3 SHC
MAT 152	Statistical Methods I	4 SHC
MAT 171	Pre-Calculus Algebra	4 SHC
Select one course from the following (4 SHC)		
AST 111 plus lab	Descriptive Astronomy	3 +1 (SHC)
BIO 111	General Biology I	4 SHC
CHM 151	General Chemistry I	4 SHC
GEL 111	Introduction to Geology	4 SHC
PHY 110 plus lab	Conceptual Physics	3+1 (SHC)
Other required hours (1 SHC)		
ACA 122	College Transfer Success	1 SHC
*Optional General Education hours: A student may take up to 8 SHC of foreign language courses and accompanying labs, in a single language, designated as General Education in the CAA as a part of this pathway. These courses are not part of the UGETC. Students who complete these courses with a grade of "C" or better with receive transfer credit. The receiving university will determine whether the coursers will count as general education, pre-major, or elective credit.		

Total Semester Hours of Credit: 32-41*   High school students in the CCP College Transfer Pathway leading to the Associate in Arts must complete the entire pathway before taking additional courses in the degree with the exception of mathematics courses beyond MAT 171 in the Associate in Arts.

Associate in Science (P1042C)

The following two English composition courses are required (6 SHC)		
ENG 111	Writing and Inquiry	3 SHC
ENG 112	Writing/Research in the Disciplines	3 SHC
Select three courses from the following from at least two different disciplines (6 SHC)		
ART 111	Art Appreciation	3 SHC
ART 114	Art History Survey I	3 SHC
ART 115	Art History Survey II	3 SHC
COM 231	Public Speaking	3 SHC
ENG 231	American Literature I	3 SHC
ENG 232	American Literature II	3 SHC
ENG 241	British Literature I	3 SHC
ENG 242	British Literature II	3 SHC
MUS 110	Music Appreciation	3 SHC
PHI 215	Philosophical Issues	3 SHC
PHI 240	Introduction to Ethics	3 SHC
Select three courses from the following from at least two different disciplines (6 SHC)		
ECO 251	Principles of Microeconomics	3 SHC
ECO 252	Principles of Macroeconomics	3 SHC
HIS 111	World Civilizations I	3 SHC
HIS 112	World Civilizations II	3 SHC
HIS 131	American History I	3 SHC
HIS 132	American History II	3 SHC
POL 120	American Government	3 SHC
PSY 150	General Psychology	3 SHC
SOC 210	Introduction to Sociology	3 SHC
Select two courses from the following (8 SHC)		
MAT 171	Pre-Calculus Algebra	4 SHC
MAT 172	Pre-Calculus Trigonometry	4 SHC
MAT 271	Calculus I	4 SHC
MAT 272	Calculus II	4 SHC
Select a two course sequence from the following (8 SHC)		
BIO 111	General Biology I **AND**	4 SHC
BIO 112	General Biology II	4 SHC
CHM 151	General Chemistry I **AND**	4 SHC
CHM 152	General Chemistry II	4 SHC
PHY 151	College Physics I **AND**	4 SHC
PHY 152	College Physics II	4 SHC
Other required hours (1 SHC)		
ACA 122		
Optional General Education hours: A student may take up to 8 SHC of foreign language courses and accompanying labs, in a single language, designated as General Education in the CAA as a part of this pathway. These courses are not part of the UGETC. Students who complete these courses with a grade of "C" or better with receive transfer credit. The receiving university will determine whether the coursers will count as general education, pre-major, or elective credit.		

Total Semester Hours of Credit: 35-43*

High school students in the CCP College Transfer Pathway leading to the Associate in Science must complete the entire pathway before taking additional courses in the degree with the exception of mathematics courses beyond MAT 271.

Associate in Engineering (P1052C)

The following two English composition courses are required (6 SHC)		
ENG 111	Writing and Inquiry	3 SHC
ENG 112	Writing/Research in the Disciplines	3 SHC
Select three courses from the following from at least two different disciplines (3 SHC)		
ART 111	Art Appreciation	3 SHC
ART 114	Art History Survey I	3 SHC
ART 115	Art History Survey II	3 SHC
COM 231	Public Speaking	3 SHC
ENG 231	American Literature I	3 SHC
ENG 232	American Literature II	3 SHC
ENG 241	British Literature I	3 SHC
ENG 242	British Literature II	3 SHC
MUS 110	Music Appreciation	3 SHC
PHI 215	Philosophical Issues	3 SHC
PHI 240	Introduction to Ethics	3 SHC
The following course is required (6 SHC)		
ECO 251	Principles of Microeconomics	3 SHC
The following courses are required (8 SHC)		
MAT 271	Calculus I	4 SHC
MAT 272	Calculus II	4 SHC
Select (8 SHC) from the following courses		
CHM 151	General Chemistry I	4 SHC
PHY 251	General Physics I	4 SHC
PHY 252	General Physics II	4 SHC
Other required hours (6 SHC)		
ACA 122	College Transfer Success	1 SHC
EGR 150	Introduction to Engineering	2 SHC
DFT 170	Engineering Graphics	3 SHC
**** Prerequisite General Education Hours (0-8 SHC)** Students who do not place directly into MAT 271 must complete MAT 171 and MAT 172 prior to enrolling in MAT 271.*		
MAT 171	Pre-Calculus Algebra	4 SHC
MAT 172	Pre-Calculus Trigonometry	4 SHC
*Optional General Education hours: A student may take up to 8 SHC of foreign language courses and accompanying labs, in a single language, designated as General Education in the CAA as a part of this pathway. These courses are not part of the UGETC. Students who complete these courses with a grade of "C" or better with receive transfer credit. The receiving university will determine whether the coursers will count as general education, pre-major, or elective credit.		

Total Semester Hours of Credit: 34-50*

Career & Technical Education Pathways

The Career and Technical Education Pathways are programs of study to provide expanded opportunities for eligible high school students to participate in career and technical education tuition free courses and to expose students to a variety of high-skill career options. Pathways include:

Accounting and Finance (C25800AP)

ACA 122	College Transfer Success	1 SHC
ACC 120	Principles of Financial Accounting	4 SHC
ACC 121	Principles of Managerial Accounting	4 SHC
CIS 110	Introduction to Computers	3 SHC
ECO 251	Principles of Microeconomics	3 SHC
MAT 143	Quantitative Literacy	3 SHC

Air Conditioning, Heating & Refrigeration (C35100CP)

AHR 110	Intro to Refrigeration	5 SHC
AHR 111	HVACR Electricity	3 SHC
AHR 113	Comfort Cooling	4 SHC
AHR 160	Refrigerant Certification	1 SHC

Business Administration (C25120P)

BUS 110	Introduction to Business	3 SHC
BUS 115	Business Law I	3 SHC
BUS 137	Principles of Management	3 SHC
CIS 110	Introduction to Computers	3 SHC
ECO 251	Principles of Microeconomics	3 SHC
MKT 120	Principles of Marketing	3 SHC

Computer Engineering Technology (C40160P)

CIS 115	Introduction to Prog & Logic	3 SHC
CTS 120	Hardware/Software Support	3 SHC
ELC 131	Circuit Analysis I	4 SHC
ELN 131	Analog Electronics I	4 SHC
ELN 133	Digital Electronics	4 SHC

Computer Integrated Machining (C50210P)

BPR 111	Print Reading	2 SHC
MAC 111	Machining Technology 1	6 SHC
MAC 122	CNC Turning	2 SHC
MAC 124	CNC Milling	2 SHC

Crimincal Justice – Law Enforcement (C55180LP)

CJC 111	Introduction to Criminal Justice	3 SHC
CJC 112	Criminology	3 SHC
CJC 221	Investigative Principles	3 SHC
CJC 222	Criminalistics	3 SHC
CJC 231	Constitutional Law	3 SHC

Early Childhood Education(C55220P)

ACA 122	College Transfer Success	1 SHC
EDU 119	Intro to Early Childhood Education	4 SHC
EDU 131	Child, Family and Community	3 SHC
EDU 144	Child Development I	3 SHC
EDU 145	Child Development II	3 SHC
EDU 173	Becoming a Professional in Early Childhood Education	3 SHC

Electric Utility Substation and Relay Technology (C50510P)

DFT 151	CAD I	3 SHC
ELC 131	DC/AC Circuit Analysis	4 SHC
EUS 110	Introduction to Electric Utility Industry	4 SHC
EUS 130	Electric Utility Print Reading	4 SHC
EUS 210	Large High Voltage Power Transformer I	3 SHC

Electrical Systems Technology (C35130P)

ELC 112	DC/AC Electricity	5 SHC
ELC 113	Residential Wiring	4 SHC
ELC 117	Motors and Controls	4 SHC
ELC 118	National Electric Code	2 SHC
ELC 125	Diagrams and Schematics	2 SHC

Electronics Engineering Technology (C40200P)

ACA 122	College Transfer Success	1 SHC
ELC 131	DC/AC Circuit Analysis	4 SHC
ELN 131	Analog Electronics I	4 SHC
ELN 133	Digital Electronics	4 SHC
ELN 231	Industrial Controls	3 SHC

Healthcare Management Technology (C25200P)

CIS 110	Introduction to Computers	3 SHC
HMT 110	Introduction to Healthcare Management	3 SHC
HMT 210	Medical Insurance	3 SHC
MED 118	Medical Law and Ethics	2 SHC
MED 121	Medical Terminology I	3 SHC
MED 122	Medical Terminology II	3 SHC

Human Services – Substance Abuse (C4538EAP)

HSE 110	Introduction to Human Services	3 SHC
HSE 112	Group Process I	2 SHC
HSE 123	Interviewing Techniques	3 SHC
HSE 225	Crisis Intervention	3 SHC
SAB 110	Substance Abuse Overview	3 SHC
SAB 135	Addictive Process	3 SHC

Industrial Systems (C50240P)

BPR 111	Blueprint Reading	2 SHC
ELC 112	DC/AC Electricity	5 SHC
HYD 110	Hydraulics/Pneumatics I	3 SHC
ISC 112	Industrial Safety	2 SHC
MNT 110	Introduction to Maintenance Processes	2 SHC
WLD 112	Basic Welding Processes	2 SHC

IT- Cyber Security (C25590CP)

CTI 110	Web, Programming & DB Foundation	3 SHC
CTI 120	Network & Security Foundation	3 SHC
CTS 120	Hardware/Software Support	3 SHC
SEC 110	Security Concepts	3 SHC
SEC 160	Security Administration I	3 SHC

IT- Security + Prep (C25590SP)

CTI 110	Web, Programming & DB Foundation	3 SHC
CTI 120	Network & Security Foundation	3 SHC
CTS 120	Hardware/Software Support	3 SHC
SEC 110	Security Concepts	3 SHC

Information Technology (C25590BP)

CTI 110	Web, Programming & DB Foundation	3 SHC
CTI 120	Network & Security Foundation	3 SHC
CTS 120	Hardware/Software Support	3 SHC
CTS 220	Advanced Hardware/Software Support	3 SHC
NET 125	Networking Basics	3 SHC
NOS 130	Windows Single User	3 SHC

Mechanical Engineering - Computer-Aided Drafting (C40320P)

DFT 151	CAD I	3 SHC
DFT 152	CAD II	3 SHC
DFT 153	CAD III	3 SHC
ELN 131	Analog Electronics I	4 SHC
MEC 130	Mechanisms	3 SHC

Mechatronics Engineering (C40350P)

ELC 117	Motors and Controls	4 SHC
ELC 131	DC/AC Circuit Analysis	4 SHC
ELC 213	Instrumentation	4 SHC
ELN 260	Program Logic Controllers	4 SHC

Medical Assisting (C45400P)

MED 110	Orientation to Medical Assisting	1 SHC
MED 118	Medical Law and Ethics	2 SHC
MED 121	Medical Terminology I	3 SHC
MED 122	Medical Terminology II	3 SHC
MED 130	Administrative Office Procedures I	2 SHC
MED 131	Administrative Office Procedures II	2 SHC
MED 134	Medical Transcription	3 SHC
MED 232	Medical Insurance Coding	2 SHC

Nurse Aide (C45970PP)

NAS 101	Nurse Aide I	6 SHC
NAS 102	Nurse Aide II	6 SHC

Office Administration (C25370P)

ACA 122	College Transfer Success	1 SHC
ENG 111	Writing and Inquiry	3 SHC
OST 131	Keyboarding	2 SHC
OST 136	Word Processing	3 SHC
OST 137	Office Software Applications	3 SHC
OST 164	Text Editing Applications	3 SHC
OST 184	Records Management	3 SHC

Welding (C50420P)

WLD 110	Cutting Processes	2 SHC
WLD 115	SMAW (Stick) Plate	5 SHC
WLD 121	GMAW (MIG) FCAW/Plate	4 SHC
WLD 131	GTAW (TIG) Plate	4 SHC
WLD 141	Symbols and Specifications	3 SHC

Web-Based Student Tools

Student Identity

Richmond Community College takes all possible measures to protect the identity of students online by requiring a secure username paired with a unique password for access to Self Service, Moodle, and Student E-mail accounts. Students only have access to their own personal information when logged into web-based accounts. In addition to secure usernames and passwords for Self Service, Moodle, and Student E-mail accounts, students also have access to the RCC web-based student help desk and live telephone support.   To maintain security, students are required to provide at least two out of the three forms of identification before any student account information is released:

- Date of birth

- Home address listed with the college
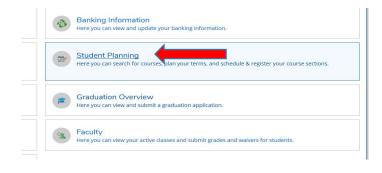
- 7 digit RCC ID number

Student Login Information

All students create a password before using Moodle, Self Service, and student email. The procedures for setting password are the same as when resetting a password and is located on our website at (www.richmondcc.edu/ccp) .

Once a student establishes their username and password, the student will have access to the rest of RichmondCC's web-based student tools.
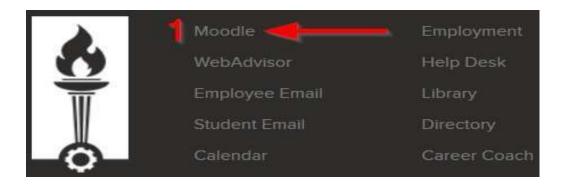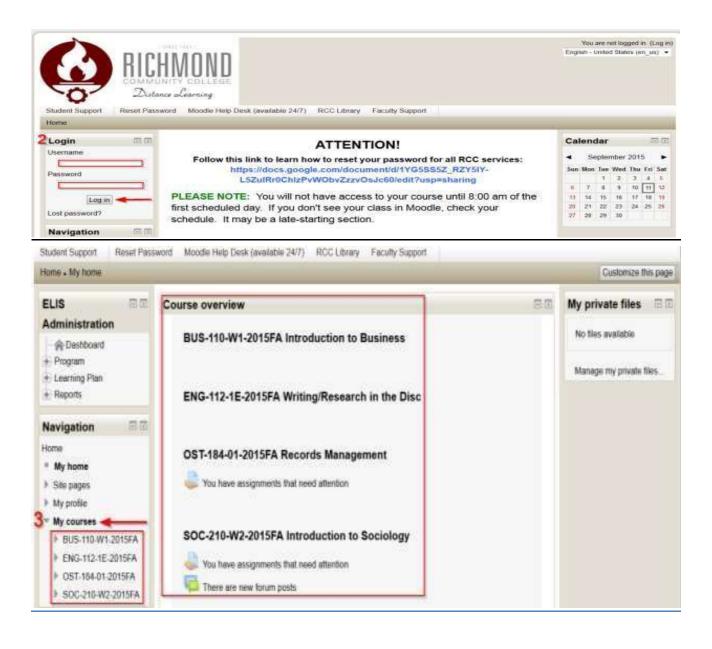
Self Service

After clicking on student planning you can see your schedule.

Moodle

Navigate to the RCC Moodle page by clicking on "Moodle" at the bottom of the RCC homepage (www.richmondcc.edu) or by going to the direct website (www.moodle.richmondcc.edu).
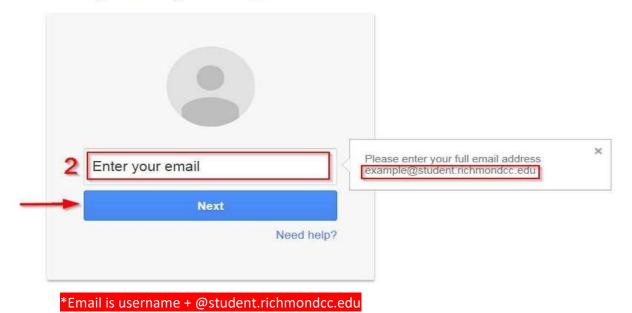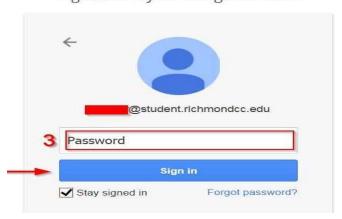
Student Email

1. Navigate to the Student Email page by clicking on "Student Email" at the bottom of the RCC homepage (www.richmondcc.edu).

Sign in with your Google Account

Please enter your full email address
example@student.richmondcc.edu

2 Enter your email

Next

Need help?

*Email is username + @student.richmondcc.edu

Sign in with your Google Account

@student.richmondcc.edu

3 Password

Sign in

☑ Stay signed in   Forgot password?

Mobile App

The RichmondCC mobile app is now available to students who want quick access to important college information and resources. The app can be downloaded to both Android and iPhones.

Once the Ellucian GO App is downloaded and installed on a student's phone, he or she can access the following:

• Moodle
• Student Email
• Webadvisor
• Helpdesk
• Campuses Map
• About (College's address, main phone number, and web page)
• Grades
• Class Schedules

Office365

RichmondCC students also now have free access to Microsoft Office products, including Word and Excel. Office365 is provided for all students, faculty and staff at RichmondCC at no cost.

Office365 also provides students, faculty and staff one terabyte of storage through Microsoft's One Drive application that can be used to back up personal files or share them with others. In addition, the College has licensing in place to provide students, faculty and staff a copy of Microsoft Office that can be downloaded and installed on their personal computer.

Student Resources

Academic Success Center

RichmondCC offers free tutoring services to any student who is interested in being tutored. At our Academic Success Center, you will be provided with personal, one-on-one tutoring or small group sessions. Reinforcement and skill drills are also available in the form of computer, written and video tutorials.

- *Online Tutoring*

Partnering with the online tutoring platform Upswing, RichmondCC has opened the door for students to have access to tutoring any time of the day, any day of the week.

Through Upswing's online platform, students are able to connect with Upswing's network of coaches, who provide academic support at times when the College's tutors may be unavailable, such as at night or during weekends. Students will be able to get help with classes at times that best suit their schedule, and there is no cost to students to use the online resource.

Access your personalized Upswing portal at https://richmondcc.upswing.io/

- *Proctoring Services*

To utilize the Academic Success Center as a Richmond Community College student to take a proctored test, appointments are scheduled using the schedule an appointment link below.

http://richmondcc.edu/proctor-scheduling

Oral and Written Communication Center (OWCC)

As a part of the Quality Enhancement Plan: Speaking to Convey, writing to Display, the Writing Center is in the process of expanding its resources to help students with oral presentations as well as written assignments. The OWCC provides professional tutors in a comfortable environment to help RCC students in any class involving a written or oral component.

Career and Transfer Center

Our Career Center offers services for students seeking employment, including information and training on:

- Career explorations
- Resume writing
- Job search
- Interview skills
- College transfer opportunities
- Campus jobs

Counseling Services

We offer counseling and online counseling services at Richmond Community College to help students not only adjust to college but resolve personal issues and improve their lives as well. Our counseling staff at RichmondCC is made up of professionals with a passion for helping students find resources to further their education, career and daily lives

Disability Services

At Richmond Community College, we strive to meet each of our students where they are, helping them find the tools to grow in their knowledge and skills. Our community college is equipped with the necessary resources to achieve this by offering students a variety of disability services at our campuses located in Hamlet and Laurinburg.

Grading Policy

Students who elect to participate in the Career & College Promise program will be viewed as college students at RichmondCC, with the same rights, responsibilities, and expectations as any other RichmondCC student. Letter grades are used for all RichmondCC classes and reported in the system as such. For the high schools, the Director of K-12 Partnerships will report numerical grades. RichmondCC uses a 10-point grading scale.

College vs High School Credit

Per agreement between the North Carolina Community College System and the North Carolina Department of Public Instruction, the following credit will be awarded:

Semester Credit Hours:	1-2	3-4	5-8	9+	(on college transcript)
High School Credits:	0	1	2	3	(on high school transcript)

College courses identified in the Comprehensive Articulation Agreement (CAA) will receive the same course weight as AP courses. Select CTE courses will receive honors weight.

Examples include:

College Course	College Credit	High School Credit/Weight
ACA 122 - College Transfer Success	1 credit hour	0 high school credits
ART 111 - Art Appreciation	3 credit hours	1 elective credit/AP weight
BUS 110 – Intro to Business	3 credit hours	1 elective credit/honors weight
CIS 110 – Intro to Computers	3 credit hours	1 elective credit/honors weight
COM 231 – Public Speaking	3 credit hours	1 elective credit/AP weight
ENG 111 – Writing & Inquiry	3 credit hours	1 elective credit/AP weight
ENG 112 – Writing/Research in Disciplines	3 credit hours	1 elective credit/AP weight
HIS 131 – American History I	3 credit hours	American History I credit/AP weight
HIS 132 – American History II	3 credit hours	American History II credit/AP weight
MAC 111 – Machining Technology I	6 credit hours	2 elective credit/Standard weight
MAT 143 – Quantitative Literacy	3 credit hours	Fourth math/AP weight
MAT 152 – Statistical Methods I	4 credit hours	Fourth math/AP weight
MAT 171 – Pre-Calculus Algebra	4 credit hours	Fourth math/AP weight
PSY 150 – General Psychology	3 credit hours	1 elective credit/AP weight
SOC 210 – Introduction to Sociology	3 credit hours	1 elective credit/AP weight
SPA 111 – Elementary Spanish I	3 credit hours	Foreign Language credit/AP weight
SPA 112 – Elementary Spanish II	3 credit hours	Foreign Language credit/AP weight
WLD 141 – Symbols & Specifications	3 credit hours	1 elective credit/Standard weight

Q: Who do I contact to get my grades?
A: Self Service contains all student grades from RichmondCC.

Q: Where do I locate my schedule?
A: Schedules can be found by logging into Self Service.

Q: Do the courses within the College Transfer Pathways apply towards the general education requirements for a 4-year institution?
A: Yes, all of the courses offered as a part of the College Transfer Pathways are part of the Comprehensive Articulation Agreement between the community colleges and all public institutions within the state of North Carolina, as well as many private/independent institutions. This means that all the courses in which a student earns a C or higher will transfer and count towards general education requirements.

Q: After high school graduation can I transfer my college courses to another community college?
A: Yes, courses may be transferred between community colleges as long as the same programs of study are offered at each college.

Q: What can parents do to support their students?
A: Parents can encourage their students to maintain good communication with the College staff, seek out academic assistance, practice good organization skills, attend all class meetings, complete and submit all assignments. Finally, parents can monitor students grades and GPA.

Q: What if high school classes are canceled or delayed and the College is not?
A: Students should make every effort to safely attend their College classes when the College is open.

Q: Who should I contact if I'm having difficulty accessing my Moodle, Self Service or e-mail accounts?
A: Refer to Student Tools of this Guide for solutions to the most common issues. If problems persist, contact the College's IT Help Desk at (910) 410-1701.

Q: Do I have to purchase textbooks?
A: CCP does not cover textbooks, however, RSHS and SHS are providing books for their students right now.

Contact Information

Kevin Parsons, Vice President for Instruction
ksparsons@richmondcc.edu
910.410.1918

Kary Edmondson, Director of K-12 Partnerships
kcedmondson@richmondcc.edu
910.410.1928

Leighton Bell, Assistant Director of K-12 Partnerships
lwbell@richmondcc.edu
910.410.1775

Patsy Stanley, Director of Career and College Transfer
pjstanley@richmondcc.edu
910.410.1830

Shevonne Lockhart, Academic Success Center Coordinator
smlockhart@richmondcc.edu
910.410.1755

Sarah Oxendine, Special Populations Counselor
sloxendine@richmondcc.edu
910.410.1867

June Wright, OWCC Coordinator
jmwright@richmondcc.edu
910.410.1896

Katelynn Arner, Assistant to Director of Distance Learning
kdarner@richmondcc.edu
910.410.1761