



Medical Assisting Part II Checklist

Student Name: _____ **Date:** _____

Required Items	Yes	No
Registration Form		
Immunization Record		
RichmondCC Health Form		
Official HS Diploma or equivalent transcript (w/expected graduation or completion date to be completed within 6 months of completing course)		
Accuplacer Next Generation Reading and Math test and score at least 250 or higher OR Submit an official college transcript showing successful completion of a college level English and Math class.		
Proof of current medical administrative certification (if applicable) OR 1 year or more of previous relatable work experience (must complete employment verification form) OR Completion of RichmondCC CE Medical Assisting Part I course OR Successful completion of MED 130, 131, 232 or OST 3000 or OST 3150 OR Program Coordinator Approval (through special admissions considerations)		
**Knowledge of Medical Terminology or completion of MED121, MED122, or MED3235 (recommended)		

**What Medical Terminology knowledge does the student have or course(s) has the student completed?
