Return to: Financial Aid Office, Richmond Community College
Phone: 910.410.1726 Email: financialaid@richmondcc.edu

RICHMOND COMMUNITY COLLEGE

Serving Richmond and Scotland Counties

2023-2024
IRS Non-Filing Letter Alternative–Student/Spouse

Student Name: _____ _____ ___ Student ID: _____
Last First MI

Address _____ _____ _____ _____
P O Box or Street City State Zip

Telephone:_____ E-mail: _____ Date of Birth: _____

Student/Spouse initial each line stating that you agree to each statement:

_____ It has been 10 days since the student andor/spouse has attempted to request their 2021 IRS Verification of Non-Filing Letter from the IRS and was unable to obtain the required documentation. Methods to request a Verification of Non-Filing Letter include:

- Request Online at www.irs.gov
- Request via faxing or mailing Form 4506T-EZ to the IRS
- Request by calling the IRS number
- Request by making an appointment at the local IRS Office

_____ The student and/or spouse has not filed a 2021 federal tax return and are not required to file a 2021 federal tax return.

Explanation of why unable to obtain the required documentation (example: government shutdown):

_____

_____

_____

Certification and Signature

If you are the student, by signing this application you certify that you

1. will use federal and /or state student financial aid only to pay the cost of attending an institution of higher education,
2. are not in default on a federal student loan or have made satisfactory arrangements to repay it,
3. do not owe money back on a federal student grant or have made satisfactory arrangements to repay it,
4. will notify your college if you default on a federal student loan and
5. will not receive a Federal Pell Grant for more than one college for the same period of time.

If you are the student or spouse, by signing this application you certify that all of the information you provided is true and complete to the best of your knowledge.

Student Signature (Required) _____ Date: _____

Spouse Signature (Required if Non-Filer) _____ Date: _____

WARNING: If you purposely give false or misleading information, you may be fined, sentenced to prison, or both