



Academic Success Center Assistant

Summary: To assist the staff of the Academic Success Center with promoting services, help students in computer lab, and other activities.

Duties: Create a strong Upswing presence on campus, assist in marketing ASC services and events, assist students in the computer lab, lead events and activities, other duties as assigned.

Qualifications: Must be highly organized and have ability to pay close attention to detail. Strong presentation and communication skills required. Ability to prioritize and work independently. Must have completed ENG-111 and CIS-110 with a B or better.