



Program Completion Guide

**ASSOCIATE IN APPLIED SCIENCE - HUMAN SERVICES TECHNOLOGY: SUBSTANCE ABUSE (A4538E)**

Student Name: \_\_\_\_\_ ID #: \_\_\_\_\_ Date of Enrollment: \_\_\_\_\_

Advisor Name: \_\_\_\_\_ Contact Information: \_\_\_\_\_

**Note: Developmental coursework may be required. Please refer to the Developmental Education Guide for additional information.**

**A. Substance Abuse Certificate (C4538ESA) Course Requirements 17 credit hours: Complete Section A.**

Courses	Cr.	Recommended Semester	Prerequisites/ Corequisites	Semester Registered/ Planned	Semester Completed/ Grade
HSE 110 Introduction to Human Services*	3	(D, E) 1 <sup>st</sup> year - fall	None		
HSE 112 Group Process I*	2	(D) 1 <sup>st</sup> year - spring (E) Odd year - fall	None		
HSE 123 Interviewing Techniques*	3	(D) 1 <sup>st</sup> year - fall (E) 1 <sup>st</sup> year - spring	None		
HSE 225 Crisis Intervention*	3	(D) 2 <sup>nd</sup> year - spring (E) Odd year - fall	None		
SAB 110 Substance Abuse Overview	3	(D) 1 <sup>st</sup> year - fall (E) 1 <sup>st</sup> year - fall	None		
SAB 135 Addictive Processes	3	(D) 2 <sup>nd</sup> year - fall (E) Odd year - spring	None		

**B. Human Services Technology: Substance Abuse Associate in Applied Science Degree (A4538E) Course Requirements 68-70 credit hours: Complete Sections A and B.**

Courses	Cr.	Recommended Semester	Prerequisites/ Corequisites	Semester Registered/ Planned	Semester Completed/ Grade
ACA 122 College Transfer Success	1	(D, E) 1 <sup>st</sup> year - fall	None		
ENG 111 Writing and Inquiry	3	(D, E) 1 <sup>st</sup> year - fall	Pre: ENG 002 or BSP 4002 Co: ACA 122, ENG 011		
PSY 150 General Psychology*	3	(D) 1 <sup>st</sup> year - fall (E) 1 <sup>st</sup> year - spring	Pre: ENG 002 or BSP 4002 or ENG 111		
ENG 112 Writing/Research in the Disciplines	3	(D, E) 1 <sup>st</sup> year - spring	Pre: ENG 111		
HSE 125 Counseling*	3	(D) 1 <sup>st</sup> year - spring (E) Odd year - fall	Pre: PSY 150		
SAB 120 Intake and Assessment	3	(D) 1 <sup>st</sup> year - spring (E) Even year - fall	None		
SOC 210 Introduction to Sociology	3	(D) 1 <sup>st</sup> year - spring (E) 1 <sup>st</sup> year - spring	None		
PSY 241 Developmental Psychology*	3	(D) 2 <sup>nd</sup> year - fall (E) Even Year - spring	Pre: PSY 150		
SAB 125 Substance Abuse Case Management	3	(D) 2 <sup>nd</sup> year - fall (E) Even year - fall	None		
SOC 213 Sociology of the Family*	3	(D) 2 <sup>nd</sup> year - fall (E) Odd year - spring	None		
MAT 143 Quantitative Literacy	3	(D) 2 <sup>nd</sup> year - spring (E) Odd year - spring	Pre: MAT 003 Tier 2 or MAT 4003 Tier 2, ENG 002 or BSP 4002 or ENG 111 Co: ACA 122, MAT 043 with MAT 003		



HSE 210 Human Services Issues*	2	(D) 2 <sup>nd</sup> year - spring (E) Odd year - spring	Pre: Successful completion of 12 SHC in the HSE major courses		
SAB 240 Substance Abuse Issues in Client Services	3	(D) 2 <sup>nd</sup> year - spring (E) Even year - spring	None		
WBL 111 Work-Based Learning I	1	(D) 2 <sup>nd</sup> year - spring (E) Even year - spring	Pre: 9 or 14 SHC in the major core courses depending on program Co: WBL 115		
WBL 115 Work-Based Learning Seminar I	1	(D) 2 <sup>nd</sup> year - spring (E) Even year - spring	Pre: 9 or 14 SHC in the major core courses depending on program Co: WBL 111		

<b>Other Major Courses** (Select four of the following)</b>			
CIS 110, GRO 120, HSE 127, HSE 227, HSE 242, HSE 250, HSE 251, HSE 255, SAB 210, SWK 110, SWK 113			
<b>Course</b>	<b>Recommended Semester</b>	<b>Semester Registered/Planned</b>	<b>Semester Completed/Grade</b>
	(D) 1st year - spring (E) 1st year - fall		
	(D) 2 <sup>nd</sup> year - fall (E) Even year - fall		
	(D) 2 <sup>nd</sup> year - fall (E) Even year - fall		
	(D) 2 <sup>nd</sup> year - spring (E) Even year - spring		

**Electives: (All degree seeking students must take one Humanities/Fine Arts and elective from list below unless a specific course is required above.)**

<b>Humanities/Fine Arts Electives (3 credit hours)** Courses with the following prefixes will satisfy this requirement: ART, DRA, ENG (literature courses only), HUM, MUS, PHI, REL, and SPA (Intermediate Spanish I only).</b>			
Courses offered at RCC: ART 111, DRA 111, ENG 125, ENG 131, ENG 231, ENG 232, MUS 110, PHI 240, REL 211, REL 212			
<b>Course</b>	<b>Recommended Semester</b>	<b>Semester Registered/Planned</b>	<b>Semester Completed/Grade</b>
	(D) 2 <sup>nd</sup> year - spring (E) Odd year - fall		

**NOTES:** \*All courses must be completed with a grade of "C" or better.  
\*\*See course catalog for prerequisite and/or corequisite requirements.

**Students please read the following and sign below.**

I understand that as an RCC student, I am ultimately responsible for my schedule. I understand that I must complete each course with a grade of "C" or better and follow the established course sequence or my ability to graduate on time may be affected.  
My advisor has information regarding other colleges and transfer opportunities that I can investigate after completing my degree/diploma/certificate, and I understand that if I would like more information I can schedule an appointment with him/her.

Student Name: \_\_\_\_\_ Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor Name: \_\_\_\_\_ Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Advisor Name: \_\_\_\_\_ Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_