



Program Completion Guide

ASSOCIATE IN APPLIED SCIENCE - SOCIAL AND HUMAN SERVICES: SOCIAL SERVICES (A45380E) (ONLINE)

Student Name: _____ ID #: _____ Date of Enrollment: _____

Advisor Name: _____ Contact Information: _____

Students must meet eligibility to take college-level coursework through placement tests or other measures. Please see the Student Handbook for further information.

A. Social and Human Services: Social Services Certificate (C45380E) Course Requirements 18 credit hours: Complete Section A.

Courses	Cr.	Recommended Semester	Semester Registered/Planned	Semester Completed/Grade
HSE 110 Introduction to Human Services*	3	1 st year - fall		
HSE 123 Interviewing Techniques for Human Services*	3	1 st year - fall		
HSE 225 Crisis and Intervention Principles*	3	2 nd year - spring		
SWK 110 Introduction to Social Work*	3	1 st year - fall		
SWK 113 Cultural Competency & Diversity*	3	1 st year - spring		
SWK 115 Community Resources*	3	2 nd year - spring		

B. Social and Human Services: Social Services Associate in Applied Science Degree (A45380E) Course Requirements 64-65 credit hours: Complete Sections, A and B.

Courses	Cr.	Recommended Semester	Semester Registered/Planned	Semester Completed/Grade
ACA 122 College Transfer Success	1	1 st year - fall		
ENG 111 Writing and Inquiry	3	1 st year - fall		
PSY 150 General Psychology	3	1 st year - fall		
HSE 212 Group Dynamics*	3	1 st year – spring		
HSE 223 Counseling Theories and Skills*	3	1 st year - spring		
SOC 210 Introduction to Sociology	3	1 st year - spring		
<u>Natural Science/Math Option (Choose One):</u>				
BIO 110 Principles of Biology	4	1 st year - spring		
BIO 111 General Biology I	4			
MAT 143 Quantitative Literacy	3			
MAT 152 Statistical Methods I	4			
MAT 171 Precalculus Algebra	4			
<u>Communication Option (Choose One):</u>				
COM 231 Public Speaking	3	2 nd year - fall		
ENG 112 Writing/Research in the Disciplines				
ENG 114 Professional Research & Reporting				
HSE 220 Case Management*	3	2 nd year - fall		
SOC 213 Sociology of the Family	3	2 nd year - fall		
SWK 220 Ethical Consideration in Social*	3	2 nd year - fall		
HSE 210 Diversity Ethics and Trends*	3	2 nd year - spring		
WBL 110 World of Work	1	2 nd year - spring		
WBL 110A World of Work	1	2 nd year - spring		

Social and Human Services Elective Courses** Take seven (7) credits from the following:

CIS 110, GRO 120, HSE 227, HSE 242, HSE 255, MHA 140, MHA 150, MHA 238, MHA 240, PED 110, POL 120, PSY 241, SAB 110, SAB 120, SAB 135, SAB 210, SAB 240, SPA 111

Course	Recommended Semester	Semester Registered/Planned	Semester Completed/Grade
	2 nd year - fall		
	2 nd year - spring		
	2 nd year - spring		



Electives: (All degree seeking students must take one Humanities/Fine Arts and elective from list below unless a specific course is required above.)

Humanities/Fine Arts Electives (3 credit hours)** Courses with the following prefixes will satisfy this requirement: ART, DRA, ENG (literature courses only), HUM, MUS, PHI, REL, and SPA (Intermediate Spanish I only).			
Courses offered online at RCC: ART 111, HUM 115, MUS 110, REL 110			
Course	Recommended Semester	Semester Registered/Planned	Semester Completed/Grade
	2 nd year - fall		

NOTES: *All courses must be completed with a grade of "C" or better.
 **See course catalog for prerequisite and/or corequisite requirements.

Students please read the following and sign below.

I understand that as an RCC student, I am ultimately responsible for my schedule. I understand that I must complete each course with a grade of "C" or better and follow the established course sequence or my ability to graduate on time may be affected.
 My advisor has information regarding other colleges and transfer opportunities that I can investigate after completing my degree/diploma/certificate, and I understand that if I would like more information I can schedule an appointment with him/her.

Student Name: _____	Student Signature: _____	Date: _____
Advisor Name: _____	Advisor Signature: _____	Date: _____
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Student Name: _____	Student Signature: _____	Date: _____
Advisor Name: _____	Advisor Signature: _____	Date: _____

The courses listed on this program guide are the courses currently offered online through Richmond Community College. Please speak to your advisor if you have taken courses at another college or university.

The following courses are part of the North Carolina Articulation Agreement: ACC 120, ACC 121, ANT 220, ART 111, BUS 110, BUS 115, BUS 137, CIS 110, DRA 111, ECO 251, ECO 252, ENG 111, ENG 112, ENG 231, ENG 232, HIS 111, HIS 112, HIS 131, HIS 132, MAT 143, MUS 110, PHI 240, PSY 150, PSY 241, REL 211, REL 212, SOC 210, SOC 213, and SPA 111. The North Carolina Comprehensive Articulation Agreement is a statewide agreement governing transfer credits from North Carolina community colleges to North Carolina public universities and participating private universities. RichmondCC cannot guarantee the transfer of courses to out-of-state universities.