RICHMOND COMMUNITY COLLEGE

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LILLIAN DUER JAMES SCHOOL OF NURSING

ASSOCIATE DEGREE NURSING STUDENT HANDBOOK 2018-2019

RICHMOND COMMUNITY COLLEGE

ASSOCIATE DEGREE NURSING

STUDENT HANDBOOK

2018-2019

Note: All policies and guidelines in this handbook are developed for the Nursing Programs. They are supplemental and/or complimentary to the policies of Richmond Community College. The handbook must be used in conjunction with the RichmondCC Catalog and Student Handbook. The student is responsible for the contents herein.

ACCREDITATION:
Southern Association of Colleges and Schools
Approved by the North Carolina Board of Nursing

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ASSOCIATE DEGREE NURSING

The Department of Nursing is an integral part of the College and offers educational opportunities to qualified individuals who seek a career in nursing. Students pursue a planned course of study, which will help them develop intellectually, emotionally, and socially in preparation for nursing practice as a Registered Nurse (RN).

The Associate Degree Nursing curriculum provides knowledge, skills, and strategies to integrate safety and quality into nursing care, to practice in a dynamic environment, and to meet individual needs which impact health, quality of life, and achievement of potential.

Course work includes and builds upon the domains of healthcare, nursing practice, and the holistic individual. Content emphasizes the nurse as a member of the interdisciplinary team providing safe, individualized client-centered care while employing evidence-based practice, quality improvement, and informatics.

Prospective students need to be aware that clinicals, skills lab, and computer laboratory experiences may be taught during day, evening, night, or weekend hours and at different locations based on the availability of appropriate learning experiences for each nursing course. Certain hours for clinicals, skills lab, or computer laboratory experiences cannot be guaranteed. Transportation to clinical sites is the responsibility of the student.

Because of the academically demanding program of study in the nursing curriculum, it is highly recommended that a student who anticipates enrolling in the nursing program completes several required general education courses prior to admission.

Upon graduation, the student receives an Associate in Applied Science in Nursing degree and is eligible to apply to take the National Council Licensure Examination (NCLEX-RN) which is required for practice as a Registered Nurse (RN). Permission to take the licensing examination is granted by the state examining board. **Please note:** Graduates who have been arrested/convicted of a moral and/or legal violation of the law may not be granted permission to take the licensing examination. Once licensure has been granted, employment opportunities are vast within the global health care system and may include positions with acute, chronic, extended, industrial, and community health facilities.

Program Outcomes
Upon completion of the Associate Degree Nursing program, the graduate will upon licensure:
1. Practice professional nursing behaviors incorporating personal responsibility and accountability for continued competence.
2. Communicate professionally and effectively with individuals, significant support person(s), and members of the interdisciplinary healthcare team.
3. Integrate knowledge of the holistic needs of the individual to provide an individual centered assessment.
4. Incorporate informatics to formulate evidence-based clinical judgments and management decisions.
5. Implement caring interventions incorporating documented best practices for individuals in diverse settings.
6. Develop a teaching plan for individuals, and/or the nursing team, incorporating teaching and learning principles.
7. Collaborate with the interdisciplinary healthcare team to advocate for positive individual and organizational outcomes.
8. Manage health care for the individual using cost-effective nursing strategies, quality improvement processes, and current technologies.

<u>**ASSOCIATE DEGREE NURSING ADMISSIONS POLICY AND PROCEDURES**</u>

To enter the nursing program, a student must first be admitted to RichmondCC. Admission to RichmondCC, however, does not guarantee admission into the nursing program. A letter from the Admissions Office will be sent to the student upon acceptance into the nursing program. A letter from the Registrar will be sent to the student regarding transfer equivalency.

The following policies and procedures are utilized in admitting qualified students:

I.   **Admission Requirements – Applicants for the Associate Degree Nursing (ADN) program must:**

    A.   Be a high school graduate or equivalent.

    B.   Have a minimum high school or program GPA of 2.5. Program GPA will be determined based on the student's performance in the last 12 program hours or an un-weighted High School GPA. Points for admission will be based on GPA performance as defined in "Procedures for Calculating GPA Points for Admission".

    C.   Score at the indicated levels or above on the RCC Placement Assessments/NC-DAP:

        1. Reading, Revising/Editing, & Writeplacer   Composite score of 150 or higher

        2. DMA 010   7

        3. DMA 020   7

        4. DMA 030   7

        5. DMA 040   7

        6. DMA 050   7

        Applicants who fail to meet minimum scores on the placement assessment may retake the NC-DAP a maximum of two times in a 12-month period. (The two reassessments refer to either part or complete testing. If indicated levels are not achieved, the required developmental courses will need to be taken and completed with a "C" or better.) Applicants may also qualify for multiple measures as determined by a RichmondCC Counselor.

    D.   Meet with a counselor. Submit proof of completion of a state-approved CNA program and hold a current, non-restrictive listing as a Nurse Aide I with no pending or substantiated findings. Applicants who do not hold a current CNA certification but who complete their CNA requirements before the first day of Pre-Nursing may be considered in the applicant pool. Applicants must submit documentation of CNA completion and listing to a counselor in Student Services prior to being admitted to Pre-Nursing. This requirement would be waived for students holding a current, non-restrictive license as a Practical Nurse or for a student who has successfully completed NUR 111. Lab demonstration of basic nursing skills may be required to validate knowledge.

    E.   Once the counselor has determined that minimum admission requirements have been met, each applicant must schedule a time to complete the required departmental admission test (TEAS: Test of Essential Academic Skills). Scores from the admission test will be used in the point calculations for admission.

    F.   Attend orientation session with the Nursing faculty and Admissions staff.

    G.   Complete the Pre-Nursing Program. Attendance at a minimum of 90% of the class meetings of each required module is mandatory for successful completion of the Pre-Nursing requirement.

    H.   The following courses must not be more than five (5) years old at the time of admission to the program to receive credit for graduation: all courses with BIO and NUR prefixes and PSY 241. If BIO 165 and BIO 166 is greater than five (5) years old at the time of admission, the applicant must complete BIO 163 or retake BIO 165 and BIO 166.

II. **Skills and Conduct Required for Successful Admissions to and Completion of the Associate Degree in Nursing Program**

Applicants to the Nursing program must realize that the program is challenging both academically and professionally. To be successful applicants should self-assess their ability to meet the academic, emotional, physical, and professional conduct requirements of the Nursing program. Students must provide documentation of physical and emotional status compatible with the ability to provide safe nursing care. The following activities are examples of activities which a student in the nursing program would be required to perform in order to successfully complete the program. If an accepted applicant believes that he or she cannot meet one or more of the standards without accommodations or modifications, the applicant should consult with the Nursing Department Chair. A student who believes he or she qualifies under the Americans with Disabilities Act must see the VP for Student Services. Reasonable accommodations may be made for some disabilities; however, each candidate is expected to perform in a safe and reasonably independent manner.

A. Critical Thinking: Students shall possess critical thinking ability sufficient for clinical judgment. Example: Students must be able to identify cause-effect relationships in clinical situations and to develop or participate in development of nursing care plans.

B. Ethical behavior: Students will provide services with respect for human dignity and the uniqueness of the patient unrestricted by consideration of social or economic status, personal attributes, or the nature of health problems. Example: Students will care for patients assigned regardless of race, religion, or diagnosis.

C. Interpersonal skills: Students shall possess interpersonal abilities sufficient to interact with individuals, families, groups, etc. from a variety of social and cultural backgrounds. Example: Students shall establish rapport with patients and healthcare team members.

D. Communications skills: Students shall possess communication abilities sufficient for verbal and nonverbal interaction with others. Example: Students shall be able to explain treatment procedures and provide patient teaching to patients and families, document patient response, and report to others the patient's response to nursing care.

E. Mobility: Students shall possess physical abilities sufficient to move from room to room and maneuver in small spaces and stand and walk for extensive periods of time. Example: Students will be able to move around in patient's room, move from room to room, move in small work areas, and administer CPR.

F. Motor skills: Students shall possess gross and fine motor skills sufficient to provide safe and effective nursing care. Example: Students shall be able to calibrate equipment, position clients, administer intravenous, intramuscular, subcutaneous, and oral medications, insert catheters, and apply pressure to stop bleeding.

G. Hearing skills: Students shall possess auditory ability sufficient to monitor health needs and collect data. Example: Students shall be able to hear alarms, listen to heart and breath sounds, and hear a cry for help.

H. Visual skills: Students shall possess visual ability sufficient for observation and data collection. Example: Students shall be able to observe color of skin and read the scale on a syringe.

I. Tactile skills: Students shall possess tactile ability sufficient for data collection. Example: Students shall be able to detect pulsation and feel skin temperature.

J. Weight-bearing: Students shall possess the ability to lift and manipulate/move 40-50 pounds. Example: Students shall be able to move equipment and position patients.

Students applying for or enrolled in the nursing program will be expected to demonstrate professional behaviors in all verbal, written, and electronic communications with peers, faculty, patients, families and healthcare team members. In addition, students will be expected to:

A. Function effectively and adapt to circumstances including highly stressful or rapidly changing situations.
Example: Examine and change his or her behavior when it interferes with professional relationships or the academic or healthcare environments.
Example: Demonstrate emotional stability to participate fully in a clinical and academic setting.

B. Incorporate professional standards of practice into all activities.
Example: Engage in patient care delivery in all settings and be able to deliver care to all patient populations including but not limited to children, adolescents, adults, developmentally disabled persons, medically compromised patients and vulnerable adults.
Example: Work effectively with a team in an academic or healthcare setting.
Example: Refrain from using improper grammar, profane or inappropriate communications.

C. Demonstrate integrity and accountability in clinical and academic setting.   Example: Complete all assignments in a timely manner while adhering to the RichmondCC code of ethics.
Example: Respond appropriately to constructive feedback. Example: Take all nursing tests and final examinations as scheduled.

D. Present self in a professional manner in clinical and academic settings. Example: Adhere to dress code and all clinical organization policies.
Example: Wear appropriate clothing that is not distracting or offensive when in the learning environment.

E. Utilize computers correctly, effectively and professionally to acquire information and to communicate with others.
Example: Use the Moodle Learning Management System to collect course information.
Example: Utilize clinical computers to deliver safe patient care. Example: Utilize the internet to collect current information from appropriate sources to provide evidence-based nursing care. Example: Communicate via e-mail or social media in a professional and ethical manner.

F. Maintain confidential information about the college, employees, students, clinical agencies, and clients served.
Example: Abide by HIPPA regulations.

III. **Procedure for Admission**
A. Submit a completed RichmondCC application.
B. Submit official copies of transcripts from all secondary and post-secondary institutions or a copy of GED transcript, if applicable.
C. Take the RichmondCC Placement Assessment and achieve at required levels or take the required classes.
D. Submit proof of successful completion of a state-approved CNA program and Nurse Aide I listing.
E. Schedule an appointment with a counselor to complete the TEAS, once a counselor has determined that minimum requirements are met.
F. After all transcripts are received by RichmondCC and the TEAS and CPT/ ACCUPLACER scores are achieved or required courses completed, a personal interview with the Nursing Admissions Committee may be scheduled.
G. Submit a physical examination completed by a licensed physician, nurse practitioner, or physician's assistant on the form provided by RichmondCC. The applicant must show physical and psychological ability to perform normal nursing duties. Physical examination and lab data should be no more than three months old at the time of initial enrollment. Annual TB test results and proof of current CPR

certification must be submitted. Findings from the physical examination are not used to determine admission status.

H. Students must purchase or show evidence of having professional liability insurance prior to enrollment in courses with NUR prefix.

I. Students are responsible for obtaining their own health insurance policy as desired. Neither RichmondCC nor the affiliating institutions are responsible for medical expenses incurred as a result of illness or injury sustained during class, lab, or clinical experiences (e.g., strained back, needle-stick).

IV. ADN Admission Criteria

Decisions regarding admission into the ADN Program are based upon an applicant's TEAS test score, GPA, and achievement in related courses. Each admission criterion is assigned a point value. The points are used to rank applicants for the purpose of selection into the program. In the event that applicants have identical total admission points, the person with the earliest file completion date will be ranked higher. If the points are still identical, the person with the highest grade in BIO 165 will be ranked higher. Should applicants still be tied, the applicant with the highest grade in BIO 166 will be ranked higher. If the applicants are still tied, then the applicants' GPA for courses required in the nursing curriculum will be used to break the tie.

V. ADN Applicant Deadlines and Admission Decisions

The deadline for applications including receipt of all transcripts and record of adequate test scores is January 31, assuming that the desired admission date is the fall semester following the application deadline. Applicants meeting admission criteria may be scheduled for an interview beginning in late February through April. Applicants will be notified of admission status by May 31.

VI. Alternate List for ADN Program

Qualified applicants not accepted because of space limitations will be placed on an alternate list in rank order and notified in that order of any vacancies related to that semester's admissions. Students must reapply for the next year if not admitted. Applications are not automatically carried over from year to year. No special consideration will be given to applicants who were on the alternate list the previous year. Applicants who want to improve their position are encouraged to meet with the Nursing Department Chair or counselor to discuss a plan of study.

VII. Admissions and Course Credit for Transfer Students

Transfer credit for non-nursing courses in the Nursing curriculum from accredited post-secondary educational programs will be determined on an individual basis in accordance with RichmondCC's transfer policy as stated in the general catalog. Transfer of credit for nursing courses in the ADN Program from an accredited nursing educational program must be on an individual basis and in accordance with RichmondCC's transfer policy. The following courses must not be more than five (5) years old at the time of admission to the program to receive credit for graduation: all courses with BIO and NUR prefixes and PSY 241. In addition, there must be approval by the Nursing Department Chair. An interview with the Nursing Admissions Committee may be scheduled. Students will be required to pass a written theory and medication competency examination with a score of 80 or above for NUR course(s) successfully completed. Students may be required to perform appropriate nursing skills for course(s) successfully completed to ensure competency. Applicants for transfer must meet current admissions requirements and submit a letter from the previous Program Director stating that there were no professional or clinical performance issues while enrolled in the

NUR curriculum. If the transfer request follows an unsuccessful attempt of a NUR course from another college, the composite TEAS score must meet the same requirements as a student applying for readmission.

VIII.   LPN (Licensed Practical Nurse) Advanced Placement Admission Policy
The advanced placement option is designed for the LPN who is returning to college to earn an ADN. The LPN applicant desiring advanced placement must meet all admission requirements of the ADN program. The LPN desiring advanced placement may enter the ADN program in NUR 112 in the spring semester provided space is available and stated pre-requisites are met.

The LPN admitted for Advanced Placement:
1. will hold a current, unrestricted license as a LPN.
2. will have met the admission requirements of the ADN program. (The LPN student is exempt from the Pre-nursing and CNA requirements.)
3. will have successfully completed (80% competency level) BIO 165 and PSY 150. If BIO 165 and BIO 166 is greater than five (5) years old at the time of admission, the LPN must complete BIO 163 or retake BIO 165 and BIO 166. If the student has not completed CIS 110, this course must be completed before the end of the Summer semester.
4. will have a minimum of 2.5 cumulative GPA.
5. Must pass a fundamentals theory and medication competency exam with a score of 80 or above.
6. will receive proficiency credit for NUR 111 upon successful completion of NUR 112, NUR 113, NUR 114, NUR 211, NUR 212, and NUR 213.

IX.   ADN Progression Policy
Students enrolled in a nursing curriculum must obtain a grade of 80 or higher in all NUR and a 80 (B) or better in all other courses in the NUR curriculum in order to progress and graduate in the nursing program. In addition, nursing students will be required to pass a Medication Competency Test as defined in the Course Syllabus and Instructor's Course Requirements in order to administer medications in the clinical site and progress to the next nursing course. A program GPA of 2.0 is required for a student to remain in the nursing program and for graduation. Calculations of GPAs are limited to required courses in the nursing curriculum. Courses taken outside the curriculum are not considered part of the program GPA. Readmission to the nursing sequence will be in accordance with readmission policies on a space available basis.

Use of External Exams
External standardized examinations shall not be used solely as a determinant of a student's progression or graduation.

Criminal Background Checks and/or Drug Testing
Criminal background checks and/or drug testing are required by clinical agencies prior to a student's participation in the clinical component of a NUR course. Failure to meet any clinical agency requirements will result in the student not having the opportunity to meet clinical objectives; therefore, the student will not be allowed to progress in the nursing curriculum. **No clinical facility reassignments will be made.**

It is important to note that the clinical site, not the College, determines whether the result of the criminal background check/drug screening disqualifies the student from clinical activities.

The hospital or other clinical agency, in its sole discretion, may request the removal of any student who, based on the results of the criminal background check/drug screening, the agency deems as inappropriate to provide care, treatment, or services.

ASSOCIATE DEGREE NURSING READMISSION POLICY

I. **Students, enrolled in but not completing or not achieving a grade of 80 or better in NUR 111, seeking readmission will be considered in the applicant pool for the year they seek to return. Students will be expected to meet current admission criteria. No special consideration will be given. Readmission is not guaranteed. The following procedures will be followed:**
    A. Students must reapply for admission to the ADN Program and meet with a nursing counselor.
    B. Students who are currently enrolled in related coursework at RichmondCC need not retake the assessment; however, they may reassess if desired.
    C. The Nursing Admissions Committee will review and approve requests for readmission. Decisions regarding eligibility for readmission will be made on an individual basis and determined based on available slots, GPA, TEAS test scores, which must be 10% above the required composite score, the student's previous academic and professional performance in the program, and the ranking in the applicant pool. The Admissions Committee will meet with the student as needed. The student will be notified regarding eligibility for readmission.
    D. Students selected for admission will be scheduled for an orientation session with other applicants and will follow routine admission procedures.
    E. Readmission will be limited to one (1) time.

II. **Readmission after completing NUR 111 with a 80 or better is contingent upon the following process:**
    A. Readmission is not guaranteed.
    B. All requests for readmission must be submitted in writing to the Nursing Department Chair and forwarded to the nursing counselor. The Nursing Admissions Committee will review and approve requests for readmission. Decisions regarding eligibility for readmission will be made on an individual basis and determined based on available slots, GPA, TEAS test scores, which must be 10% above the required composite score, and the student's previous academic and professional performance in the program. The Admissions Committee will meet with the student as needed. The student will be notified regarding eligibility for readmission.
    C. All requirements of the current admissions policy must be met.
    D. If readmitted for advanced standing, all requirements of the progression policy must be met.
    E. Readmission is on a space available basis as determined by the Nursing Admissions Committee. (The Nursing Admissions Committee consists of the Nursing Department Chair, the Registrar, the nursing counselor(s), and at least two nursing faculty members.) Practical Nursing faculty members will be included when matters pertain to Practical Nursing. The Vice President for Student Services serves as an ex-officio member of this committee.
    F. Readmission will be limited to one (1) time. A student who is accepted for readmission and does not enroll for the semester accepted shall go through the entire admission procedure the next time an application is made.
    G. Students accepted for readmission shall submit (1) an updated physical and emotional health report, (2) transcripts of course work taken at other colleges since last time enrolled at RichmondCC, and (3) current TB results and CPR Certification.

H.   An interview with the Nursing Admissions Committee may be scheduled.
I.   Students will be required to pass a written theory and medication competency examination with a score of 80 or above for NUR course(s) successfully completed.
J.   Students may be required to perform appropriate nursing skills for course(s) successfully completed to ensure competency.
K.   No competency exams are administered for a course not taken.

NURSING DISMISSAL POLICY

In addition to the nursing progression policy, the nursing faculty reserves the right to dismiss a student from the nursing program for the following reasons:

A.   Failure to function within the North Carolina Nursing Practice Act, ANA Code of Ethics, and/or Standards of Practice.
B.   Negligent acts that result in harm or potential harm to a patient.
C.   Infraction of health agency policies while on affiliation in that agency.
D.   Violation of the patient's right to privacy by not protecting information of a confidential nature.
E.   Performance and/or behavior deemed unsafe as characterized by dangerous, inappropriate, irresponsible or unethical behaviors that actually or potentially places the patient, family, healthcare team members, faculty or peers in jeopardy.
F.   Unprofessional behavior.
G.   Failure to successfully complete Medication Administration Competency Exam as defined in the course ICR/Syllabus.
H.   Behavior which reflects impaired judgment and/or behavior which requires an inordinate amount of instructor time as determined by the Nursing Department Chair. Impaired judgment is defined as a failure to assess or act appropriately on information that a majority of students at the same level would recognize as important to patient health and safety.
I.   Behavior or appearance which provides reasonable suspicion that the student is under the influence of alcohol, controlled substances, or illicit drugs. The student may be required to submit to drug screening at the student's expense. Facilities which provide clinical experiences reserve the right to require testing in compliance with drug and alcohol policies of the institution. Failure to comply will result in dismissal from the program. The clinical facility has the right to deny the student clinical access to the facility. Should the student be denied clinical privileges, the student will be dismissed from the program.
J.   A positive drug screen or criminal background check determined unsatisfactory by any clinical agency.

Any student who is recommended for dismissal from a Nursing curriculum will have a conference with the instructor and Nursing Department Chair to discuss the reason(s) for dismissal. The student will also receive a letter stating the reason(s). If the student disagrees with the dismissal, he/she should contact the Vice President for Student Services. The Vice President for Student Services, in consultation with the Nursing Department Chair, will make a recommendation to readmit or decline readmission into the current course/semester. If the student disagrees with the recommendation of the Vice President for Student Services, he/she may appeal to the President of the College. This appeal must be filed with the President within seven (7) days of the date of the decision. After the appeal is filed, the student will meet with the college President. The President's decision will be final.

Any student dismissed from the Nursing program under the Nursing Dismissal Policy has thirty (30) days to notify the Nursing Department Chair in writing of his/her intent to request readmission to the Nursing program in a subsequent semester. The applicant's request for readmission will be reviewed by

the Nursing Admissions Committee. A meeting with the Nursing Admissions Committee may be required. The decision regarding readmission will be made by the Nursing Admissions Committee and a letter sent to the student regarding the committee's decision. Readmission is not guaranteed. The decision of the Nursing Admissions Committee is final.

COURSE REQUIREMENTS FOR ASSOCIATE DEGREE NURSING (A45110)

	Class	**Lab**	**Clinical**	**Credit**
A. General Education Courses				
1. Required Courses				
BIO 165 Anatomy & Physiology I	3	3	0	4
ENG 111 Expository Writing	3	0	0	3
ENG 112 Argument-Based Research	3	0	0	3
Humanities/Fine Arts Elective*	3	0	0	3
SOC 210 Introduction to Sociology	3	0	0	3

	Class	**Lab**	**Clinical**	**Credit**
B. Major Courses				
1. Core Courses**				
NUR 111 Intro to Health Concepts	4	6	6	8
NUR 112 Health-Illness Concepts	3	0	6	5
NUR 113 Family Health Concepts	3	0	6	5
NUR 114 Holistic Health Concepts	3	0	6	5
NUR 211 Health Care Concepts	3	0	6	5
NUR 212 Health System Concepts	3	0	6	5
NUR 213 Complex Health Concepts	4	3	15	10

	Class	**Lab**	**Clinical**	**Credit**
2. Other Major Courses				
BIO 166 Anatomy & Physiology II	3	3	0	4
BIO 275 General Microbiology	3	3	0	4
CIS 110 Introduction to Computers	2	2	0	3
PSY 150 General Psychology	3	0	0	3
PSY 241 Developmental Psych	3	0	0	3
Total Credit Hours				**76**

  ***Electives are listed in RichmondCC Catalog.**
****To receive a degree, diploma, or certificate from RichmondCC, a student must have a grade of "B" or better in all courses for the program of study. For NUR courses, the student must achieve an 80 or better to receive credit and progress in the Nursing curriculum.**

SEMESTER SCHEDULE FOR ASSOCIATE DEGREE NURSING

First Year—Fall Semester			
	Class	**Lab**	**Clinical**	**Credit**
BIO 165	3	3	0	4
CIS 110	2	2	0	3
NUR 111	4	6	6	8
PSY 150	3	0	0	3
TOTAL				**18**
First Year—Spring Semester			
	Class	**Lab**	**Clinical**	**Credit**
BIO 166	3	3	0	4
ENG 111	3	0	0	3
NUR 112	3	0	6	5
NUR 114	3	0	6	5
PSY 241	3	0	0	3
TOTAL				**20**
First Year—Summer Semester			
	Class	**Lab**	**Clinical**	**Credit**
NUR 113	3	0	6	5
TOTAL				**5**
Second Year—Fall Semester			
	Class	**Lab**	**Clinical**	**Credit**
BIO 275	3	3	0	4
ENG 112	3	0	0	3
Humanities	3	0	0	3
NUR 211	3	0	6	5
NUR 212	3	0	6	5
TOTAL				**20**
Second Year—Spring Semester			
	Class	**Lab**	**Clinical**	**Credit**
NUR 213	4	3	15	10
SOC 210	3	0	0	3
TOTAL				**13**

Total Semester Hours Required for a Degree: **76**

*Approved Electives are listed on the page before the Course Descriptions. The Humanities elective is required for graduation. It may be taken any semester that the schedule permits.

RICHMOND COMMUNITY COLLEGE
NURSING DEPARTMENT

HEALTH POLICY

Admission

In order to be admitted or re-admitted to the Nursing Program, a student must:

1. Submit proof of current immunization status and a physical examination by a licensed physician, physician assistant, or nurse practitioner on the form provided by RichmondCC. Returning students will be required to update their health records. The applicant must show physical and psychological ability to perform normal nursing duties. Physical examination and lab data should be **no more than three months old** at time of initial enrollment in courses with a NUR prefix.

2. Students **are not required** to have the Hepatitis vaccine **but are strongly urged** to discuss taking it with their personal health care provider prior to entering the nursing program. The student will be required to sign a declaration statement if they do not elect to take the vaccine.

Progression

1. Students with acute or chronic mental or physical illnesses that require hospitalization must submit a statement from the health care provider stating that the student can perform normal nursing duties prior to returning to class or clinical.

2. A statement from the health care provider indicating the student may perform normal nursing duties must be submitted to the Nursing Department Chair if there is any change in the student's physical or mental health during the time a student is enrolled in a course with a NUR prefix (i.e., surgery, pregnancy, traumatic injury).

3. Students may be referred for professional evaluation of physical and/or mental health according to RichmondCC policy. A student's personal health has priority over one's educational program.

4. Any student whose behavior or appearance provides reasonable suspicion that the student is under the influence of alcohol or controlled substances may be required to submit to drug screening by a nursing faculty member in consultation with the Nursing Department Chair, Vice-President for Instruction/Chief Academic Officer, Vice-President for Student Services, or the President of the College. Facilities that provide clinical experiences reserve the right to require testing in compliance with drug and alcohol policies of the institution. Failure to comply will result in dismissal from the program. Drug testing shall be at the student's expense.

5. Nursing students will submit a written report to the Nursing Department Chair of an annual flu shot and TB skin test or chest x-ray (if indicated).

RICHMOND COMMUNITY COLLEGE
NURSING DEPARTMENT

<u>ATTENDANCE REQUIREMENTS</u>

Regular attendance is considered essential for students to meet student learning outcomes in a course and progress in the Nursing Program. Students are expected to be prepared to start the course at the first class session and attend all scheduled meetings of classes for which they register. Rules on tardiness and leaving class early are addressed in each course syllabus. Instructors are required to record and report student absences.

At the beginning of each semester, faculty will complete the 10% reporting requirements as required by the North Carolina Community College System for traditional and distance learning courses. Students who do not meet the 10% reporting requirements will be reported as non-attending by the faculty using the appropriate report, and will be dropped from the course by the Registrar.

In addition to the 10% reporting period, faculty will state their attendance policy including its impact on the student's grade as a component of the course syllabus. Individual instructors should determine their own attendance policy in keeping with student learning outcomes and departmental/college policy. No matter the basis for absences, students are held accountable for academic activities.

The Nursing Department's requirement related to attendance exceeds the college policy. Nursing students are required to attend 90% of classes, labs, and clinicals. At the discretion of the instructor, a written assignment or makeup clinical may be given for hours missed determined to be unavoidable.

If a student knows in advance that he/she will be absent from class, lab, or clinical, the Director or appropriate instructor **MUST** be notified. Students who are unable to attend clinical **MUST** notify the assigned clinical area and the nursing instructor prior to the time the clinical experience is to begin or face disciplinary action. Students will be provided contact numbers for their assigned clinical instructor. Communications should be by phone; **text messaging is <u>not</u> acceptable**.

Tardy students are disruptive to the learning experience of others. **Three (3) documented tardies equals one (1) absence.**

Classroom doors will be locked at the beginning of class (per RichmondCC Security Policy). Students who are late may enter the classroom at the first break.

Nursing students are expected to meet all scheduled classes, labs, and clinical learning experiences. Excessive absences may result in being dropped from the course.

RICHMOND COMMUNITY COLLEGE
NURSING DEPARTMENT

<u>TEST POLICIES</u>

1. All students are expected to be present for tests. Students who are absent for a test may be given a different makeup test of another format, which may include: fill in the blank, short answer, or multiple choice. It is the **student's responsibility** to schedule a time with the instructor for a make-up test. Arrangements for a makeup test should be made upon the student's return to class.
2. Students should not leave the classroom during the tests. (Exception: emergency restroom needs)
3. Test reviews will take place in the classroom with the instructor present.
4. For additional review, the student may have access to their test 7-10 days after administration of the test. The instructor will announce the times for the student's review of the test.
5. Any grading discrepancies must be questioned during the 7-10 day period.
6. Immediately following the initial test review, the student may submit in writing factual supporting data, if questions occur. There will not be any open debate during test review.
7. No taping or writing will be allowed during the test review.
8. Cheating will result in permanent dismissal from the Nursing Program.
9. Students are not allowed to use personal calculators, electronic devices (unless the instructor has approved), or cell phones during tests. These items, along with books and notes, should be left outside the testing room.
10. Following test administration, individual test booklets and answer sheets will be retained in the Nursing Department to assist in maintaining test validity.

RICHMOND COMMUNITY COLLEGE
NURSING DEPARTMENT

CALCULATION OF TEST AVERAGES

To maintain consistency when calculating test grades, the following process will be followed:
1. Divide the number of test questions into 100. This determines the point value of each question.
2. Multiply the number of questions missed by the calculated point value.
3. Subtract the number calculated in #2 above from 100.
4. Round the grade to one decimal place.

Example: 150 question test; Student misses 5 questions.

Calculate as follows:

$\frac{100}{150}$ = .666666667 = .7 x 5 = 3.5

100-3.5 = 96.5

If grade were 96.56, round to 96.6
If grade were 96.44, round to 96.4

NURSING GRADING SCALE
Students enrolled in a Nursing curriculum must obtain a grade of 80 (B or better) or higher in all NUR courses in order to progress and graduate in the Nursing program. The grading scale used in the Nursing program is:

A: 90-100   (89.5 will be rounded to a 90)
B: 80-89   (79.5 will be rounded to an 80)
C: 70-79   (69.5 will be rounded to an 70)
D: 60-69
F: Below 60

RICHMOND COMMUNITY COLLEGE
NURSING DEPARTMENT

<u>PERFORMANCE EVALUATION</u>

Theory: Students will be evaluated in such areas as written assignments, oral reports, special projects, "pop" tests, written tests, and final exams. Grades will be assigned according to RichmondCC policy as stated in the general catalog. More information on individual course requirements is available in classroom guidelines for the course.

Clinical: Students will be evaluated by the specific objectives identified for each clinical experience. Performance objectives and expectations are distributed at the beginning of the semester to each student.

Conferences: Individual conferences are held as needed throughout the semester. Moodle is used to notify students of grade status throughout the semester. Faculty are available and students are encouraged to meet with faculty during posted office hours or other scheduled time to discuss concerns and make referrals to appropriate resources, as needed.   A written evaluation of clinical performance is discussed with the student at the end of each semester. A written plan of action accompanies any unsatisfactory clinical performance and may be initiated at any point during the clinical rotation.

<u>POLICY FOR CALCULATING GRADES FOR NURSING COURSES</u>
The theory grade for NUR courses will be based on unit tests and final exam. If the unit test and final exam average is at least 80, other grades will be averaged and calculated in as a unit test. Unit tests will account for 75% of the grade and the final exam 25%. If this average is 80, the average of other required work will be calculated in as part of the 75% unit test grade.

Examples:

A. Unit test average   82 x 75% = 61.5
     Final exam   90 x 25% = <u>22.5</u>
     Final Grade   84.0

When this number is <u>80</u> or greater, other required work is averaged as one (1) test grade and included in the unit test average.

B. Unit test average   76 x 75% = 57.0
     Final exam   77 x 25% = <u>19.25</u>
     Final average   76.25 = D (no other required work will be counted)

*The instructor for each course will determine the weight of the various learning
  experiences to be averaged as a test, i.e.: pop test 5%; teaching project 10%; care plans 5%; etc.

NUR classes with clinical and/or lab components require that the student have a satisfactory in the clinical/lab component in order to pass the course. The numerical and letter grade are derived from the theory component, but satisfactory clinical performance is required to pass the course. A student who is not functioning at a satisfactory level will receive a letter grade of "D" or "F" for the course.

RICHMOND COMMUNITY COLLEGE
NURSING DEPARTMENT

<u>GUIDELINES FOR ASSIGNMENT TO CLINICAL AREA</u>

Health care workers with open lesions or weeping dermatitis should refrain from direct client care and from handling equipment until condition resolves if adaptations to cover lesions/dermatitis cannot be made. Alternative learning experiences <u>may</u> be provided, if possible.

Students will have orientation and training on epidemiology, modes of transmission, and prevention of blood-borne infections including universal precautions prior to providing client care. **Students are required to maintain current CPR certification and annual TB status**. Immunization requirements <u>must</u> be met. Records are maintained in the Nursing Department.

Section 15A NCAC 19A.0207. <u>HIV and Hepatitis B Infected Care Workers.</u> Effective October 1, 1992 health care workers who perform or assist in surgery, dental procedures, and vaginal deliveries and know themselves to be infected with HIV and/or hepatitis B <u>must</u> report themselves to the Chief, Communicable Disease Control Section, NC Dept. of Environmental Health and Natural Resources, 2728 Capital Blvd., Mail Service Center 1630, Raleigh, NC 27699-1630. Envelopes should be marked confidential.

Please note: It is duly noted in contracts with clinical agencies that "the instructor provided by the Administrative Agency and its students supervised by the instructor are invitees to the Service Agency; that the instructor and students are not employees of the Service Agency, do not receive compensation from the Service Agency, and are not afforded workers compensation, health, or liability insurance by the Service Agency."

<u>Use of Simulation</u>
Clinical simulation experiences substituted for clinical time shall provide an environment that provides adequate faculty, space, equipment, and supplies that simulate realistic clinical experiences to meet curriculum and course objectives. <u>Simulation experiences will not exceed 25% of the scheduled clinical hours and will be indicated on the clinical schedule</u>.

<u>Criminal Background Checks and/or Drug Testing</u>
Criminal background checks and/or drug testing may be required by clinical agencies prior to a student's participation in the clinical component of a NUR course. Failure to meet clinical agency requirements will result in the student not having the opportunity to meet clinical objectives; therefore, the student will not be allowed to progress in the Nursing curriculum.
No clinical facility reassignments will be made.

It is important to note that the clinical site, not the College, determines whether the result of the criminal background check/drug screening disqualifies the student from clinical activities. The hospital or other clinical agency, in its sole discretion, may request the removal of any student who, based on the results of the criminal background check/drug screening, the agency deems as inappropriate to provide care, treatment, or services.

RICHMOND COMMUNITY COLLEGE
NURSING DEPARTMENT

<u>SPECIAL INCIDENT REPORT</u>

This form is to be completed if a student fills out an incident report at a clinical facility or at the direction of the clinical instructor. It is submitted to the Nursing Department Chairman and placed on file.

Patient Name_____ Date of Incident_____

Diagnosis_____Age_____

Clinical facility/unit _____

Give exact details of incident: _____

_____

_____

_____

Was the patient injured? ( )Yes   ( )No Describe injury or complaint:

_____

_____

Was property damaged? ( )Yes   ( )No Describe:

_____

_____

What are the potential consequences of incident? _____

_____

How could the incident have been prevented? _____

_____

Was the incident reported to: ( )Nursing instructor ( )Nursing supervisor ( )Physician

Student's signature _____

Instructor _____

Date _____

RICHMOND COMMUNITY COLLEGE
NURSING DEPARTMENT

<u>GUIDELINES FOR CLINICAL DRESS CODE AND APPEARANCE</u>

Nursing students are expected to maintain an image of professionalism through appearance, grooming, and dress. Students will be expected to adhere to this dress code while in uniform, clinical rotations, and when representing Richmond Community College's Nursing Program. In some assigned clinical areas, additional requirements regarding dress may be in place.

The following dress code is intended to promote a professional image. It is designed to meet infection control and safety standards.

<u>Uniform</u>
A clean uniform is to be worn to each clinical assignment, even if scrubs are to be worn after arriving at the clinical site.
- Uniforms are to be worn only during clinical experiences, special assignments, and as needed during class and lab.
- Uniforms must be adequate in size. Pants and tops are to fit well to ensure complete coverage of back, midriff, and cleavage. Clothing with writing, low neck lines, or are excessively tight or form fitting are not allowed in the clinical areas.
- Students may select a dress uniform or pants and top from the approved school uniform choices. The dress uniform should be worn at least to the knee and no more than 4 inches below the knee. Hems must be level. Pant hems will be no higher than the ankle and not touching the floor. T-shirts worn under uniform tops <u>must</u> be gray.
- White hose are to be worn with dresses, and white socks or hose may be worn with pants.
- Only the approved clinical lab coat may be worn with the uniform during clinical and/or lab. Sweaters, sweatshirts, hoodies, jackets, or generic lab coats are not allowed.
- The approved lab coat must be worn in the clinical areas when the full uniform is not required. No blue jeans, shorts, or halter tops are allowed in the clinical areas. The patch must be placed on the left sleeve, 3 to 4 finger-breadths below the shoulder seam.
- The complete male uniform includes burgundy trousers, official RCC shirt, white socks, and white shoes. A gray round-necked T-shirt <u>must</u> be worn under the uniform shirt. No jewelry other than wedding bands and watches are permitted.
- Men must be freshly shaven. Existing beards and moustaches must be closely trimmed.
- A standard name tag must be worn when in uniform. Name tags must be worn above the waist and readily visible for easy identification.
- A wrist watch with a second hand or digital that displays seconds must be worn when in uniform.
- Undergarments must be worn at all times and must not be visible through clothing.
- Students should adhere to laundering instructions to maintain a fresh, crisp look of their uniform. Uniforms are to be freshly laundered, clean, wrinkle free, and without signs of excessive wear. Excessive fading or yellowing of the uniform may necessitate the need to purchase additional uniforms.
- The uniform worn in clinical must match exactly the approved school uniform.
- Only the approved school uniform is allowed in clinical unless the student is required to change to meet specific unit requirements (ie: OR, PACU, L & D). Student must continue to wear the standard name tag.

Shoes
- Shoes must be clean and appropriate for patient and student safety. Shoes must be standard white uniform or white tennis shoes. They must be in good repair. No open toe or shoes with holes are allowed.

Hair
- Hair must be clean, neatly combed, and worn off the collar when in uniform or in the clinical agency. Non-traditional hair colors and/or extreme styles are not allowed. Drastic contrasting hair colors will not be allowed. Hair must be contained in such a manner that it does not come in contact with patients and visitors. Regulations in some departments may require the use of protective hair coverings provided by the facility.
- Ribbons, bows, decorative clips, curlers, or scarves are not allowed while in uniform.

Fingernails
- Fingernails must be clean and clipped appropriate for delivering patient care. No artificial nails or nail designs are allowed. Only clear nail polish is permitted.

Jewelry
- Jewelry in general is not to be worn. There should be no visible body piercings other than the ears. **Jewelry may not be worn in the nostrils, cheeks, eyebrows, lips, or tongue!** One (1) pair of small ball earrings may be worn in the ear lobes (silver, gold, or small pearl or stone). Wedding bands and engagement rings are the only type of rings that may be worn. No earrings are allowed for males. The school is not responsible for any loss or damage to jewelry the student may wear to clinical/facility sites.

Fragrances and Cosmetics
- Strong odors and fragrances may be offensive or unhealthy for patients, visitors, and others.
- Perfume and excessive make up are not permitted in the clinical setting.

Personal Hygiene
- Students are expected to be neat, clean, and with no offensive body odors.
- Students are not to have recognizable odor of tobacco smoke while in the clinical area.
- Many health care facilities are smoke-free, therefore students must comply with the facility policies.

Tattoos
- Tattoos should be covered when the student is in uniform or in the clinical area.

Faculty and clinical supervisors have the authority, responsibility, and accountability for enforcing standards for cleanliness, grooming, and dress for the students in the clinical environment. Failure to meet dress code requirements will result in the student being sent home from clinical.

RICHMOND COMMUNITY COLLEGE
NURSING DEPARTMENT

GRIMSLEY BUILDING POLICIES

1. RichmondCC policy states that: Only emergency telephone messages will be given to students during classes. There is a phone in Student Services that is provided for student use. **All other telephones of the college (in offices, etc.) may not be used by students for outgoing calls. Examples of emergency telephone calls are fire, death, auto accident, or sickness/injury of family members.**

2. **Visitors**: Visitors, family members, and/or children will not be permitted to sit in on classes or labs at any time during scheduled class hours or wait on the student in the Grimsley Bldg.

3. Food and beverages are **not** allowed in the classrooms, labs, or computer lab.

4. Effective January 1, 2010, Richmond Community College implemented a tobacco-free campus policy. Students will be expected to follow college policy. Assistance in tobacco cessation is available through the state of N.C., at 1-800-QUITNOW.

5. Dress for class is casual. Attire should be modest and in good taste. Pants must be worn at waist level. Pajamas are not acceptable. Students not dressed appropriately will be asked to comply with policy and may be sent home.

6. No **beepers, IPods, tape recorders, etc**. are allowed in classrooms or clinical areas. Cell phones must be on silent and only used during a break. Exceptions must be approved by the faculty.

7. Handicap spaces are provided in nearby parking lots and should only be used by individuals who have provided proper documentation to the Vice President for Student Services and who have proper handicap identification on the vehicle. RichmondCC campus parking regulations may be found in the online RichmondCC Student Handbook.

RICHMOND COMMUNITY COLLEGE
NURSING DEPARTMENT

<u>CLASS OFFICERS</u>

Each class will select a Class President, Vice President, and Treasurer. The duties of the President shall be to call meetings of the class and preside as necessary, and serve as a liaison between the Nursing Department Chair and students in areas of interest and/or impact on all students. The President of the class will also become a member of the RCC Nursing Advisory Committee. The Vice President will assist the President in his/her duties. The Treasurer will be responsible for maintaining current financial transactions of the class.

RICHMOND COMMUNITY COLLEGE
NURSING DEPARTMENT

<u>PRE-NURSING</u>

Purpose
The Pre-Nursing program was developed to enhance and increase the math, human relations, critical thinking, stress management, computer literacy, science, and study skills of students admitted to the Nursing curriculum. In addition, the student will have the opportunity to explore the nursing profession.

Participants
Students admitted to the Nursing curriculum at Richmond Community College are required to complete all or selected modules of the Pre-Nursing program. Students must attend at least 90% of each required module for satisfactory completion. Returning students may not be required to attend previously completed modules.

CPR is a pre-requisite to NUR 111 clinical and must be kept current throughout the Nursing program. Students should make arrangements to take CPR prior to NUR 111. Students are responsible for the expense of the CPR certification.

RICHMOND COMMUNITY COLLEGE
ASSOCIATE DEGREE NURSING DEPARTMENT

PHILOSOPHICAL FRAMEWORK

Mission

The Associate Degree Nursing program supports the mission of the North Carolina Community College System and the mission of Richmond Community College. The faculty is committed to providing accessible high quality nursing education to meet the diverse and changing health-care needs of the service area and to promoting the development of qualified students prepared for the professional role of registered nurse at the entry level. Graduates of this program meet the education requirements to take the National Council Licensure Examination (NCLEX-RN). The philosophy of the Associate Degree Nursing Program is derived from statements about the health, quality of life, achievement of potential, the individual, environment, health, nursing, the practice, and education of the Associate Degree Nurse.

Within this mission, the goal of nursing faculty is to promote the highest quality of nursing care to the individual, families and significant persons, and the community. The aim is to facilitate optimum health, quality of life and achievement of potential for the individual.

The Associate Degree Nurse

The graduate of the Associate Degree Nursing program at Richmond Community College is prepared to meet the educational competencies defined by the National League for Nursing and the Nursing Practice Act of North Carolina. The practice of nursing is directed toward meeting the health care needs of individuals throughout their lifespan. The ADN prepared nurse's role is characterized by evidence-based clinical practice with the provision of care for individuals and families in structured settings. The ADN graduate demonstrates the competencies identified by the National League of Nursing (2000) and the Institute of Medicine (2004) to provide nursing care.

Associate Degree Nursing Education

Nursing education at the associate degree level, in the North Carolina Community College System, is a process that facilitates changes in behavior, the acquisition of knowledge, skills, and attitudes necessary to function in the role of the entry-level nurse. The curriculum is conceptually based and founded on principles of adult and collaborative learning. Basic assumptions include self-direction, utilizing adult experience, problem- and activity-centered learning. (Rachel, 2002)

It incorporates evidence-based nursing theory and practice, general education, and the sciences in an environment conducive to learning. The conceptual design defines the essential elements as the environment, quality of life, achievement of potential, and health. The organizing framework contains content related to the individual, the health care system and nursing.

The Associate Degree nursing program at Richmond Community College provides an education that is flexible, progressive, and sensitive to the changing needs of the individual, significant support person(s), and community. Through these educational experiences, students will have the opportunity to develop critical thinking and problem solving skills.

The Associate Degree Nursing Curriculum is based on learning theory rooted in neurobiology. Neuroscientists discovered that the brain develops circuitry and grows as a result of experience and

learning. Learning is about making connections. Neurologists and cognitive scientists agree that humans build their minds by "constructing" mental structures and "hands-on" concrete application that connects and organizes information. (Barkley, Cross & Major 2005)

Learning is a continuous process that results in a change of behavior and occurs when the individual is challenged and motivated to enhance personal knowledge. Teaching and learning is an interactive process between teacher and learner. The responsibility of the faculty of Richmond Community College Associate Degree Nursing Program is to facilitate the student's understanding and ability to meet the competencies for nursing practice through the design and evaluation of learning experiences. The nursing student is responsible for actively participating in learning experiences and develops the knowledge, skills, and attitudes necessary to provide quality individual centered nursing care.

Conceptual Framework

The conceptual model provides a mental scaffold or framework to prepare learners for new instruction and motivates by making a meaningful connection for the learner. The learner must attain mastery of each part of the framework; the individual, the healthcare system and nursing in order to understand the complete curriculum. (Knowles 2005) The domains of the individual, the healthcare system, and nursing provide the conceptual framework guiding the associate degree nursing curriculum. Concepts are organized within each of these domains and learning occurs from simple to complex.

Definitions:

Individual

The faculty of Richmond Community College believe that each individual is a complex, multidimensional, unique, and significant being possessing inherent value and worth, and a member of a family, community, and culturally diverse society. All individuals have dynamic bio-physical, psychological, socio-cultural, spiritual, and developmental needs that contribute to health, quality of life, and achievement of potential. Adaptation to the environment requires the individual to change throughout the lifespan. Each individual has a right to healthcare and to information that will assist him or her to participate actively in his or her health care in order to achieve the highest level of wellness possible. All individuals should be cared for, respected, nurtured, understood, and assisted. In order to provide and manage care, nurses must view the individual at the center of any nursing activity.

Healthcare System

According to von Bertalanaffy (1968) a system consists of the coming together of parts, the power comes from the energy of the interconnection and the way the parts come together. The community healthcare system is a macrosystem and consists of a variety of parts or microsystems. Clinics, hospitals, pharmacies, laboratories, long term care and Internet sites are microsystems that are connected by patients and information to improve health. (IOM, 2001)

Nursing

Nursing is a science and the art of integrating and assimilating knowledge and skills derived from biological, sociological, and behavioral sciences and information technology to deliver client-centered, culturally competent, holistic care. Through caring, empathy, ethics, and the development of a therapeutic relationship with the individual and significant support person(s), the nurse integrates the art of nursing with the scientific foundation for nursing practice that utilizes the nursing process. Incorporating documented best practice , the nurse functions autonomously and

collaboratively with the interdisciplinary team to assist individuals to reach their maximum health potential through assurance of quality client outcomes, promotion of wellness, prevention of illness, and restoration of health or assistance in achieving a dignified death.

Environment

The individual is in constant interaction with a changing environment that consists of both internal and external forces that varies throughout the lifespan and has the potential to cause stress in the individual. The nurse can assist the individual to alter aspects of the environment and to utilize his/her innate and learned coping mechanisms to adapt to these stressors.

Health

Health is a dynamic, ever-changing state of mental, physical, and spiritual well-being, which exists on a continuum from optimal wellness to illness and ending in death. The individual's needs for healthcare are determined by his/her position on the continuum. Each individual's health is based on his/her cultural perceptions and beliefs of health and illness and the ability to adapt to internal and external environmental forces. The individual is responsible for and capable of identifying, learning, and practicing health behaviors that can promote wellness, prevent illness, restore or maintain wellness, or achieve a dignified death.

Quality of Life

Quality of life involves five domains including physical, functional, psychological, social, and spiritual well being. The individual's perception of and satisfaction with activities of daily living contributes to their worth, meaning, or satisfaction. This empowers the individual to cope successfully with the full range of challenges encountered in the real world. (Ignatavicius: Med-Surg Nursing 5th Ed p.5)

Achievement of Potential

Achievement of potential is the individual's growth toward attaining one's utmost ability and quality of life. It is based on the individual's choices, perceptions, personal goals, life experiences, and holistic health.

NLNAC Core Competencies

The eight core competencies outlined by the NLN are; professional behaviors, communication, assessment, clinical decision making, caring interventions, teaching and learning, collaboration, and managing care. (NLN, 2000)

Institute of Medicine Competencies

The five core competencies identified by the IOM for healthcare providers are; patient centered care, interdisciplinary teams, evidence-based practice, quality improvement, and informatics. (IOM, 2005)

Berman, A.; Snyder, S.; Kozier, H.; Erb, G. (2008). Kozier & Erb's Fundamentals of Nursing: Concepts, Process, and Practices, 8th ed., Prentice Hall, Upper Saddle Creek, NJ

Ignatavicius: Med-Surg Nursing, 5th ed., pg. 5
NLN (2000)   IOM (2005)
Rachel (2002)   Knowles (2005)

RICHMOND COMMUNITY COLLEGE
ASSOCIATE DEGREE NURSING

STUDENT LEARNING OUTCOMES

NUR 111 LEVEL 1	NUR 112, 113, 114, 211, & 212 LEVEL II	NUR 213 LEVEL III
Individual Domain		
Upon completion of this course, the learner will be able to relate to the individual as a holistic, complex, multidimensional, unique, and significant being:		**Upon completion of the ADN program, the graduate will upon licensure:** **(These outcomes may relate to several learning outcomes for Level I & II.)**
Articulate concepts on NUR 111 within the domain of the healthy individual.	Examine the pathophysiology, prevalence, and clinical course of individuals with specific alterations in health.	
Distinguish between the healthy individual within a changing internal and external environment and individuals with simple alterations in health.	Differentiate between the healthy individual and those individuals experiencing alterations in health. Detect changes within the internal and external environment of the individual with these alterations.	
Utilize the nursing process to administer care to a client with simple alterations in health.	Utilize the nursing process and correlation of diagnostic tests and procedures to administer care to client(s) with alterations in health.	
Nursing Domain		
Upon completion of the course, the learner will be able to internalize foundational principles of professional nursing practice to provide safe, culturally-competent therapeutic care for individuals:		
Receives an awareness of the values, attitudes, behaviors, and beliefs important to professional nursing.	Responds to situations with an awareness of the values, attitudes, behaviors, and beliefs important to professional nursing.	Practice professional nursing behaviors incorporating personal responsibility and accountability for continued competence.

Incorporates concepts of NUR 111 within the domain of nursing to safely provide therapeutic care.	Incorporate all concepts within the domain of nursing to safely provide therapeutic care to individuals with alterations in health.	
Competently perform individualized holistic assessments. Utilizes the nursing process in clinical decision making.	Competently perform holistic assessment caring nursing interventions, and clinical decision making for clients with increasing alterations in health.	Integrate knowledge of the holistic needs of the individual to provide an individual-centered assessment.
Communicate professionally and effectively while providing care to individuals.	Communicate professionally and effectively while safely providing therapeutic care to individuals with alterations in health.	Communicate professionally and effectively with individuals, significant support person(s), and members of the interdisciplinary healthcare team.
Effectively collaborate with client, family, and members of the interdisciplinary healthcare team to safely provide therapeutic care.	Effectively collaborate with the individual/individuals and members of the interdisciplinary healthcare team to provide therapeutic care.	Collaborate with the interdisciplinary healthcare team to advocate for positive individual and organizational outcomes.
Facilitate the acquisition of knowledge and learning to enhance self-care for each individual. Participate in the use of teaching learning principles as a component of basic client care.	Develop a teaching plan for individuals incorporating teaching and learning principles.	Develop a teaching plan for individuals and/or nursing team, incorporating teaching and learning principles.
Competently performs caring interventions.	With increasing knowledge, utilize evidence-based practice while safely providing therapeutic nursing care.	Implement caring interventions incorporating documented best practices for individuals in diverse settings.
Collaboratively manages care of the individual.	Collaboratively manages care of the individual with increasing complex alterations in health.	Manage healthcare for the individual using cost-effective nursing strategies, quality improvement processes, and current technologies.

Healthcare Domain		
Upon completion of this course, the learner will be able to:		
Transfer knowledge of the concepts within the domain of the healthcare system to safely and ethically administer care to the individual.		
Practice safely, legally, and ethically within the healthcare system according to the Nursing Practice Act, Healthcare Policy, and National Patient Safety Goals.	Practice safely, legally, and ethically within the healthcare system according to the Nursing Practice Act, Healthcare Policy, and National Patient Safety Goals.	
Employ information technology to support clinical decision making.	Employ information technology to support clinical decision making.	Incorporate informatics to formulate evidence-based clinical judgment and management decisions.
Utilize principles of evidence-based practice while safely providing therapeutic nursing care to individuals in the healthcare system.	Utilize principles of evidence-based practice while safely providing therapeutic nursing care to individuals in the healthcare system experiencing alterations in health.	
Demonstrate accountability by demonstrating competence in provision of nursing care.	Accept accountability for behavior, actions, and judgments.	
Identify basic principles of quality improvement and its use in healthcare.	Participate in quality improvement process to improve client outcomes and identify hazards and errors.	
Demonstrate patient advocacy with instructor, healthcare staff, and family.	Advocate, protect, and support the individual's rights and interests.	
Practice professional behaviors within the parameters of individual knowledge and experience.	Practice safely and ethically within the healthcare system according to the Nursing Practice Act, Healthcare Policy, and National Patient Safety Goals.	
Recognize cost-effective practices, health policy, and healthcare access and its impact on healthcare.	Demonstrate an awareness of cost-effective practices, health policy, and healthcare access.	

ESTIMATED EXPENSES - NURSING CURRICULUM 2018

ASSOCIATE DEGREE NURSING

The Associate Degree Nursing curriculum is four semesters and one summer session in length. Students utilize a variety of clinical facilities during the educational experience. The following costs are provided to assist with financial planning. **All rates are estimates and are subject to change**. All fees are required unless otherwise noted. No estimation of expense for travel is made. Students are responsible for their travel. Many students car-pool together within the limitations of the educational needs of the individual. Clinical assignments may be made at FirstHealth Richmond Memorial Hospital, Scotland Memorial Hospital, or FirstHealth Moore Regional Hospital as well as health departments, physician offices, home health agencies, and other health care delivery sites in the area. Estimates for books include Nursing books and other required course books! **Please note: These estimates on tuition and fees are for in-state only!**

Semester 1 (18 credit hours)

Tuition and fees*	$1,216.00	
Nursing books	1,373.50	(Includes ATI fee of $441)
Liability Insurance	13.00	
Uniforms & supplies	350.00	(1st payment during Pre-Nursing)
Activity fee**	25.00	
Accidental Insurance	2.00	
Technology Fee	15.00	
CBC/Drug Screens	75.00	(Paid on-line to www.criminalbackground.com)
Total	**$3,069.50**	

Expenses may vary for purchase of shoes, hose or socks, watch with second hand, full-length lab coat, bandage scissors, stethoscope, and sphygomomanometer.

Semester 2 (20 credit hours)

Tuition and fees*	$1,216.00	
Nursing books	900.00	(Includes ATI fee of $415)
Activity fee**	25.00	
Accidental Insurance	2.00	
Technology Fee	15.00	
Total	**$2,158.00**	

Summer Session (5 credit hours)

Tuition and fees*	$380.00
Accidental Insurance	2.00
Technology Fee	15.00
Total	**$397.00**

Semester 3 (20 credit hours)

Tuition and fees*	$1,216.00
Nursing books **(ATI Only)**	415.00
Liability Insurance	13.00
Activity fee**	25.00
Accidental Insurance	2.00
Technology Fee	15.00
Total	**$1,686.00**

Semester 4 (13 credit hours)

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Tuition and fees*                         $988.00
Nursing books (ATI Only)                   415.00
Activity fee**                              25.00
Accidental Insurance                         2.00
Technology Fee                              15.00
Total                                    $1,445.00
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Pre-Nursing
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CPR course                                $ 7.00
Uniforms (1/2 deposit)                     175.00  (varies w/amount of purchase)
Total                                     $182.00
```

  *Tuition and fee rate subject to change
**12 credit hours or more

During the fourth semester, application for NCLEX exam must be submitted.

- NC BON Licensing Fee $75.00
- Fee in North Carolina   200.00*****
- Criminal Background Check   38.00
- Fingerprinting Fee   15.00
- Notary Fee   5.00
- Passport photographs (to be submitted
  with application)   15.00
- Uniform for Pinning Ceremony   75.00
- New cap and shoes (as needed)   150.00
- School pin (according to selection) 32.00-202.00 ($100.00 figured in)
- Lamps for Pinning Ceremony   38.00
- Invitations, pictures (optional)   varying fee ($90.00 figured in)
        TOTAL: **$801.00**

*Subject to change

TOTAL ESTIMATED COST: $9,738.50

RICHMOND COMMUNITY COLLEGE
ASSOCIATE DEGREE NURSING

MARSHALL SELECTION POLICY

Six Marshalls will be appointed for the ADN Pinning Ceremony. Criteria for selection will be based on the Grade Point Average (GPA) calculated using the following courses: current Nursing program GPA, student performance in NUR 112/114, and faculty recommendation.

RICHMOND COMMUNITY COLLEGE
ASSOCIATE DEGREE NURSING DEPARTMENT

GRADUATE AWARDS

The following awards may be presented to graduates meeting established criteria:

Hamlet Hospital Alumni Award Presented by the Hamlet Hospital School of Nursing Alumnae Association in honor of Dr. William Daniel James to the graduate who has shown proficiency in nursing, high professional standards, scholastic achievement, love for humanity, and participation in student activities.

Mental Health Nursing Award Presented by Lloyd and Mary Louise King to the graduate who has demonstrated exceptional skills in promoting emotional, psychological, and social wellness to clients across the lifespan.

Pediatric Award Presented by the Lillian Duer James family in honor of Dr. William D. James to the graduate who has maintained and demonstrated a superior ability in nursing of children.

Scotland Memorial Hospital Nursing Service Award Determined by the vote of the Nursing Director and Nurse Managers, this award is presented by the hospital to the graduate who best meets the criteria of (1) scholastic ability, (2) professionalism, (3) interpersonal relationships, and (4) caring attitude.

Scotland Memorial Hospital Administration Award Determined by the vote of the Nursing Director and Nurse Managers and with the approval of the hospital Administrator, this award is presented by the hospital administration to the graduate who is most dedicated to caring.

FirstHealth Richmond Memorial Hospital Professional Nursing Awards Determined by faculty recommendation to the graduates who best demonstrate the following characteristics in his or her nursing practice: 1) Patient-centered/family-centered approach to care, 2) Patient advocate, 3) Evidence-based practice, & 4) Collaboration with other health care team members and disciplines

Joseph W. Grimsley Humanitarian Award Presented by RichmondCC Nursing Faculty to the graduate who has consistently demonstrated warmth, caring, and love for mankind in all his/her relationships and associations.

Scholastic Achievement Award Presented by the Lillian Duer James family in honor of Lillian Duer James to the graduate who has maintained the highest grade point average in the nursing curriculum.