Richmond Community College

**Student Request for Remote Testing**

In order to arrange remote testing, you must contact a local educational institution to determine if a test-center-personnel is willing to administer ACCUPLACER Tests in their testing center. It is **NOT** necessary for that institution be a user of ACCUPLACER.

Please provide the following contact information of the prospective proctor.

```
Student Request for Remote Testing

Student’s Name:______________________________  Student ID#:_____________________

Email address:______________________________  Phone:_________________________

Please provide the following information regarding the person who has agreed to administer and proctor the ACCUPLACER tests for you. (All sections must be completed.)

Proctor’s Name:__________________________  Institution:___________________________

Email address:_______________________________  Phone:___________________________

Please fill out above form and return to:

Sharon Goodman
Director of Counseling Services
1042 West Hamlet Avenue
Post Box 1189
Hamlet, NC 28345
Fax: 910-582-7102
Email: sharong@richmondcc.edu
```