

July 15, 2020

Dear Cole Auditorium Patron,

In the midst of these trying times, the Cole Auditorium staff hope that this letter finds you well. We have missed seeing you and being a part of your celebrations and experiences.

The continued prohibition of mass gatherings of more than 10 people in a single indoor space in North Carolina and across our country continue to impact the performing arts and concert industries. Over the past few months, we remained hopeful for restrictions to be lifted in time for our rescheduled July 30 concert with Phil Vassar. Due to the uncertainty of what capacity limits may be in effect at the end of the month and the possible cancellations in his schedule in route to our performance we must cancel the concert. We are saddened by this news and hope we will have the opportunity to have Phil return to the Cole in the future.

Per the Cole Auditorium cancellation policy, the college will issue refunds to all ticket holders. The amount of your refund is \$xx.xx. However, we are also offering you the option to donate your refund amount to the Richmond Community College Foundation. The RichmondCC Foundation is a 501c3 and raises money to support RichmondCC students. If you are a season ticket holder, the refund or donation amount is calculated by dividing the total you paid for your season ticket(s) by 7 (seven), the total number of shows in the 2019-2020 DeWitt Performing Arts Season. If you are not a season ticket holder, the refund is the purchase price of the ticket.

If you wish to have your money refunded, no action is required on your part. A college check will be processed after Tuesday, August 11, 2020, made payable to the name(s) on this letter, and be mailed to you at the address shown. If you wish to have the amount of your individual show ticket donated to the RichmondCC Foundation, please contact the Cole Auditorium at 910-410-1691 or coleaud@richmondcc.edu, or point your smart phone camera at this QR code and submit the form online by 5pm on Monday, August 10, 2020 to signal your intention.




The Cole Auditorium box office staff is available live from 8am-5pm Monday-Thursday and 8am-2:30pm Friday but you may leave a message after hours. If there are any questions or concerns, please feel free to contact our office.

If the name or address above requires updating, please contact the Cole Auditorium at 910-410-1691 or coleaud@richmondcc.edu by 5pm on Monday, August 10.

As we receive more information about mass gathering regulations, we will have updated information about the next events at Cole. We hope that we are able to gather again really soon.

Thank you, as always, for your support,



Joey Bennett, Cole Auditorium Director