— SINCE 1964 —
RICHMOND
COMMUNITY COLLEGE

Serving Richmond and Scotland Counties

2019–2020 Verification Worksheet

Dependent Student - Tracking Group V4

Your 2019–2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Federal regulations say that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, the financial aid office at Richmond Community College will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid office at Richmond Community College. Richmond Community College may ask for additional information. If you have questions about verification, contact the financial aid office as soon as possible so that your financial aid will not be delayed.

A. Dependent Student's Information

_____ _____ _____ _____
Student's Last Name   First Name   M.I.   Student's SSN or ID Number

_____ _____
Street Address (include apt. no.)   Date of Birth

_____ _____ _____ _____
City   State   Zip Code   Student's Email Address

(_____)_____   (_____)_____
Student's Home Phone Number   Student's Alternate or Cell Phone Number

B. High School Completion Status
You must submit documentation of high school completion or an equivalent along with this worksheet. **Check the box of the document you** will attach **to this worksheet:**

☐ High school diploma or high school transcript including graduation date.

☐ A copy of the student's General Educational Development (GED) certificate, an official GED transcript that indicates the student passed the exam, or a state-authorized high school equivalent certificate

☐ For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.

☐ Academic transcript of a successfully completed two-year program acceptable for full credit toward a bachelor's degree.

☐ For a homeschooled student from a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.

☐ For a homeschooled student from a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

Student Name: _____   **Student ID Number:** _____

C. Documentation of Identity/Statement of Educational Purpose

In order to complete the Verification process, you will need to appear in person at Richmond Community College Financial Aid office and present your government issued ID (such as a driver's license, passport, etc.) and this verification worksheet to the financial aid office. The financial aid administrator will need to validate the statement below at the time of submission by maintaining a copy of your photo ID and by providing a signature and date. *If you cannot appear in person to submit this worksheet, you will need to provide a copy of your government issued ID and this worksheet notarized by a public notary.*

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and that the Federal
            (Print Student's Name)

student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending

_____for 2019-2020.
  (Name of Postsecondary Educational Institution)

_____   _____
   Student's Signature and Date   Financial Aid Administrator Signature and Date

- -

Notary's Certificate of Knowledge

State of _____   City/County of _____   on _____

before me, _____   personally appeared, _____
              (Notary's Name)   (Printed name of signer)

And provided to me on basis of satisfactory evidence of identification _____
                                                                                          (Type of government-issued photo ID provided)

To be the above-named person who signed the foregoing instrument.

Witness my hand and official seal   _____   _____
                                                        (Notary Signature)   (Date commission expires)

(Seal)

D. Certification and Signatures

If you are the student, by signing this application you certify that you.
    (1)   will use federal and /or state student financial aid only to pay the cost of attending an institution of higher education,
    (2)   are not in default on a federal student loan or have made satisfactory arrangements to repay it,
    (3)   do not owe money back on a federal student grant or have made satisfactory arrangements to repay it,
    (4)   will notify your college if you default on a federal student loan and
    (5)   will not receive a Federal Pell Grant for more than one college for the same period of time.

If you are the parent or the student, by signing this application you agree, if asked:
    (1)   to provide information that will verify the accuracy of your completed form
    (2)   to provide U.S. or state income tax forms that you filed or are required to file.

You also certify that you understand that the Secretary of Education has the authority to verify information reported on this application with the Internal Revenue Service and other federal agencies.

If you electronically sign any document related to the federal student aid programs using an FSA ID (username and password) and/or any other credential, you certify that you are the person identified by the username and password, and/or any other credential and have not disclosed that username and password, and/or any other credential to anyone else. If you purposely give false or misleading information, you may be fined $20,000, sent to prison, or both.

Everyone whose information is given on this form should sign below. The student (and at least one parent, if parent information is given) MUST sign below.

Student's Signature _____   Date _____

Parent's Signature _____   Date_____

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the financial aid

office at Richmond Community College. You should make a copy of this worksheet for your records.