

Tuition and Expenses

The Community College System was established to make postsecondary occupational education readily available to all adult citizens. The state provides considerable financial support for local institutions which keeps tuition at a reasonable cost to students. In addition, several financial aid programs are available to assist the curriculum student with the costs of postsecondary education.

Curriculum Tuition and Fees

Tuition is set by the State Board of Community Colleges and is subject to change. Visit www.RichmondCC.edu for current tuition costs. Tuition and fees must be paid at the time of registration. A student activity fee is required of all curriculum students. The fee is \$25.00 for students enrolled 12 or more semester credit hours, \$18.00 for students enrolled less than 12 semester credit hours, and no fee for summer semesters. This fee covers admission to student activities. All students are required to pay a \$2.00 Student Accident Insurance fee each semester enrolled. Students who enroll in Cooperative Education work experiences (COE) and courses that have a clinical component are required to purchase or show evidence of having professional liability insurance prior to enrollment. There is a \$15 technology fee for all students each semester. Other costs to the student are the required books and materials, which vary according to the curriculum in which he/she is enrolled. Nursing students may incur other expenses.

Tuition for full-time, in-state students carrying 16 or more semester credit hours during the fall and spring semesters will not exceed \$1,216.00 per semester. Part-time, in-state students taking less than 16 semester credit hours will pay \$76.00 per semester hour. Out-of-state students carrying 16 or more semester credit hours during the fall and spring semesters will not exceed \$4,288.00 per semester. Part-time, out-of-state students taking less than 16 semester credit hours will pay \$268.00 per semester hour.

Credit Hours	In-State	Out-of-State
1	76.00	268.00
2	152.00	536.00
3	228.00	804.00
4	304.00	1,072.00
5	380.00	1,340.00
6	456.00	1,608.00
7	532.00	1,876.00
8	608.00	2,144.00
9	684.00	2,412.00
10	760.00	2,680.00
11	836.00	2,948.00
12	912.00	3,216.00

13	988.00	3,484.00
14	1,064.00	3,752.00
15	1,140.00	4,020.00
16	1,216.00	4,288.00

ACTIVITY & LIABILITY FEE CHARGES

Full-Time (12+ hours)	\$25.00
Part-Time (1 - 11 hours)	\$18.00
Insurance (all students)	\$ 2.00
Technology Fee (all students)	\$15.00
Student Malpractice Insurance:	\$13.00
For Medical Assisting, Nursing, and Nursing Assistant Clinical, and for Co-op students	
Associate Degree Nursing Pre-Admission Test Fee	\$55.00
CPR Test Fee (MED 140)	\$35.00
ID Replacement	\$ 5.00
Parking Permit Replacement	\$ 5.00

Section 115D-39, “Student Tuition and Fees,” of the Community College Laws, allows the State Board of Community Colleges to fix and regulate all tuition and fees charged to students for applying to or attending any community college.

Students who enroll in Cooperative Education work experiences (COE) and courses that have a clinical component are required to purchase or show evidence of having professional liability insurance prior to enrollment.

*The student activity fee, student Accident Insurance fee, and technology fee will be waived for all Career and College Promise students. Fees are required for Early College Students.

Residence Classification for Tuition

Under North Carolina law, a person may qualify as a resident for tuition purposes in North Carolina, thereby being eligible for a tuition rate lower than that for nonresidents. In essence, the controlling North Carolina statute (G.S. 116-143.1) requires that “To qualify as a resident for tuition purposes, a student must have established legal residence (domicile) in North Carolina and maintained that legal residence for at least twelve (12) months immediately prior to his or her classification as a resident for tuition purposes.” Ownership of property in or payment of taxes to the state of North Carolina does not automatically qualify one for the instate tuition rate. Failure to provide requested information for residency classification can result in the student being classified as a nonresident for tuition purposes and disciplinary action.

A student who believes he or she has been erroneously classified shall be permitted to appeal the case in accordance with the procedure outlined by the State Residence Committee. Regulations concerning the classification of students by residence for purposes of applicable tuition differentials are set forth in detail in A Manual to Assist the Public Higher Education Institutions of North Carolina in the Matter of Student Residence Classification for Tuition Purposes.

Tuition Refunds

A tuition refund for the full amount of tuition and fees shall be granted if a student officially withdraws from a class or from college before the official starting date of the semester. Also, a student is eligible for a full refund if the class in which the student is officially registered fails to be offered due to class cancellation.

If a student officially withdraws from a class or from college on or before the 10% date of the semester, the student shall receive a 75% refund.

For classes beginning at times other than the first week (seven calendar days) of the semester, a full refund shall be made if the student officially withdraws from class prior to the first class meeting. A 75% refund shall be made if the student officially withdraws from the class on or before the 10% point of the class.

As a part of the official withdrawal, a student must request the tuition refund by completing the “Tuition Refund Form” available from Student Services.

Where a student, having paid the required tuition for a semester, dies during that semester (prior to or on the last day of examinations), all tuition and fees for that semester shall be refunded to the estate of the deceased

To comply with applicable federal regulations regarding refunds, federal regulations regarding refunds shall supersede state regulations when applicable.

Military Tuition Refund

In the event a student who is in the United States Armed Forces or National Guard has received temporary or permanent re-assignment as a result of military operations or State active duty during an academic term, RichmondCC shall grant excused absences, upon request of the student, for the period of time the student is on active duty.

If desired, the student shall receive the opportunity to make up any tests or other work missed during the excused absences and, when feasible, to continue classes and coursework during the academic term through online participation for the period of time the student is placed on active duty. The student shall also have the opportunity to receive a grade of incomplete (I) for the course(s) missed due to active duty assignment. However, the student must complete the course requirements within the period of time specified by the college to avoid receiving a failing grade for the course.

Upon request of the student, RichmondCC may remove the student from course(s) without penalty and grant a full refund of tuition and fees if the student is not able to complete the course(s) missed due to active duty assignment. To every extent possible, RichmondCC will assist students in coordinating with the bookstore for potential refunds on textbooks.

Textbooks

Books should be purchased at the bookstore during registration. A textbook usually costs between \$50 and \$125 depending upon the course. Students should budget from \$300 to \$400 per semester to cover the cost of textbooks.

Audit Students

Tuition and fees for audit students are the same as for regular students.

Tutoring

There is no charge to the student for tutoring services.

Academic Success Center

Instruction in the Academic Success Center is free and there is no charge for the materials, books or tutors used by the students in the center. However, if desired, books used may be purchased from the bookstore by the student.

Workforce and Economic Development Tuition and Fees

Type of Courses	Registration	Other Fee Charges
Adult Basic Education	None	None
Adult High School	None	None
HSE Completion	None	None
www.ged.com		Test fee – \$80.00
www.hiset.ets.org		Test fee - \$50.00

Occupational Courses

1 – 24 hours	\$ 70.00	Textbooks and/or
25 – 50 hours	\$125.00	materials
51+ hours	\$180.00	

Self-Supporting Courses

Tuition varies

Tuition is set by the State Board of Community Colleges and is subject to change. Visit www.RichmondCC.edu for current tuition costs.

In compliance with legislation passed by the 1993 General Assembly, students who take the same occupational extension course more than twice within a five-year period shall pay tuition based on a formula involving the amount of funds generated by a student membership hour for occupational extension multiplied by the number of actual hours the class is to be taught. Students who can demonstrate course repetition is required by standards governing the certificate or licensing program in which they are enrolled are exempt.