



COURSE SYLLABUS

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COURSE: PAD 151

HOURS: Lecture: 3 Lab/Shop: 0 Work Exp/Clinical: 0 Credits: 3

COURSE DESCRIPTION:

This course includes an overview of the role of the public administrator in government and an examination of the development and implementation of public policy. Topics include public personnel administration and management, decision making, public affairs, ethics, organizational theories, budgetary functions within governmental agencies, and other governmental issues. Upon completion, students should be able to explain the functions of government in society and in the lives of people composing that society.

PREREQUISITE(S): NONE

COREQUISITE(S): NONE

TEXTBOOK(S) & OTHER SPECIAL REQUIREMENTS:

Open Educational Resources (OER) are listed in the course Moodle.

STUDENT LEARNING OUTCOMES:

Upon successful completion of this course, the student will be able to:

1. Describe public personnel administration and management.
2. Explain decision making in public administration.
3. Explain the functions of government in society and in the lives of people composing that society.
4. Discuss ethics in public administration.
5. Describe organizational theories as they relate to public administration.
6. Discuss budgetary functions within government agencies.
7. Explain the functions of government in society.
8. Compare and contrast public administration in a global context.

*****Please refer to the online version of the Richmond Community College Program & Course Catalog and the Student Handbook for current academic and general information.**