



## COURSE SYLLABUS

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**COURSE:** HSE 123 Interviewing Techniques

**HOURS:** Lecture: 2 Lab/Shop: 2 Work Exp/Clinical: 0 Credits: 3

### COURSE DESCRIPTION:

This course covers the purpose, structure, focus, and techniques employed in effective interviewing. Emphasis is placed on observing, attending, listening, responding, recording, and summarizing of personal histories with instructor supervision. Upon completion, students should be able to perform the basic interviewing skills necessary to function in the helping relationship.

**PREREQUISITE(S):** None

**COREQUISITE(S):** None

### TEXTBOOK(S) & OTHER SPECIAL REQUIREMENTS:

Open Educational Resources (OER) are listed in the course Moodle.

### STUDENT LEARNING OUTCOMES:

Upon successful completion of this course, the student will be able to:

1. Integrate a textbook-videotape learning process using the REVIEW concept. (text/xiv-Preface)
2. Conduct behavioral learning assignments consisting of feedback, role play, videotaping, role playing and journalizing which contribute to a LEARNING-CENTERED CLASS ENVIRONMENT.
3. Conduct a humanistic, supportive, client-centered interviewing process.
4. Arrange a comfortable, efficient work environment for clinical interviewing.
5. Explain helping agency intake procedures.
6. Discuss professional clinical interviewing ethics.
7. Plan/manage an interview through the opening, main body, and closing stages.
8. Demonstrate interpersonal communication techniques to include conversing, attending, accepting, listening, questioning, prompting, leading, responding, exploring, confronting, observing, summarizing, discussing, and recording.
9. Obtain, classify and record personal disclosure information from a client which can be used by professional clinicians to make assessments, plan helping interventions and make referrals to other helping agencies.
10. Complete mental status, personal history, and related clinical agency presentation forms.
11. Conduct interviews with consumers of globally/culturally diverse backgrounds.
12. Carry out an intake interview with a client in a state of situational or developmental crisis.
13. Organize and carry out a program of self-care and professional growth.

**\*\*\*Please refer to the online version of the Richmond Community College Program & Course Catalog and the Student Handbook for current academic and general information.**