



COURSE SYLLABUS

PO Box 1189
1042 W. Hamlet Avenue
Hamlet, NC 28345
(910) 410-1700
www.richmondcc.edu

COURSE: HMT 210 MEDICAL INSURANCE

HOURS: Lecture: 3 Lab/Shop: 0 Work Exp/Clinical: 0 Credits: 3

COURSE DESCRIPTION:

This course introduces the concepts of medical insurance. Topics include types and characteristics of third-party payers, coding concepts, payment systems, and manual/electronic claims form preparation. Upon completion, students should be able to process third-party claims forms.

PREREQUISITE(S): MED 121

COREQUISITE(S): NONE

TEXTBOOK(S) & OTHER SPECIAL REQUIREMENTS:

Valerius, Joanne, et al. Medical Insurance: A Revenue Cycle Process Approach. 9th ed. New York, NY: McGraw-Hill Education, 2024.
ISBN: 9781266266799

STUDENT LEARNING OUTCOMES:

Upon successful completion of this course, the student will be able to:

1. Define various terms, phrases, and abbreviations associated with health insurance.
2. Discuss the economic impact of insurance payments to the medical office.
3. Identify special legal considerations unique to the health care manager.
4. Discuss the life cycle of an insurance claim form.
5. Discuss the steps for the claims review process.
6. Differentiate between a primary and secondary diagnosis.
7. Accurately code procedures and diagnoses using an ICD-10 and CPT book.
8. Explain the basic format of the CPT-4th ed. system.
9. Identify three items required on a medical insurance claim form to assure disability coverage.
10. Accurately complete a CMS-1500 claim form.

*****Please refer to the online version of the Richmond Community College Program & Course Catalog and the Student Handbook for current academic and general information**