



INTERNATIONAL STUDENT ADMISSIONS I-20 REQUEST FORM

If you intend to enroll at Richmond Community College, you are required to complete pages 1 & 2 of this form. The SEVIS Form I-20 needed to obtain the U.S. student visa abroad or to transfer from one school to another in the U.S., will be prepared for you upon receipt of this form (International Student Request Form) and the required financial proof for educational and living expenses in the U.S.

Section A:

Personal and Immigration Information (Type or Print as it appears on your Passport)

1. Name of Student _____ Gender _____
Last (Family) First (Given) Middle (Male/Female)

Attach a copy of your passport page showing your full legal name.

2. Date of Birth _____ Country of Birth _____
Month/Day/Year –

3. Country of Citizenship _____

4. Country of Legal Permanent Residence _____

5. If you are outside the U.S. now, what is your present position in your home country?

(For example: Secondary School Student / University Student / Employed / Military duty, etc.)

6. Do you plan to enter the U.S. and study at another school before enrolling at Richmond Community College? ____ Yes ____ No

If 'Yes', Please List School Name _____
Start Date _____ End Date: _____

7. If you are in the U.S. now, indicate your nonimmigrant status:
F-1 ____ J-1 ____ F-2 ____ J-2 ____ Other _____

Which institution issued your current I-20/DS-2019 document?

Please attach a photocopy of your current I-20 or DS-2019 (front and back). If you are in a nonimmigrant status other than F-1 or J-1, attach photocopy of your I-94 card (front and back).

If you plan to travel outside the U.S. before beginning your studies at Richmond Community College, please provide this information:

To what country? _____ Departure date _____ Return date _____

Section B:

Indicate your address outside the United States (*as it should appear on an envelope*). If you wish us to mail your I-20 to a different address, please ALSO provide that mailing address:

Mailing address outside the United States for your I-20

Telephone Number: _____ Fax Number: _____
(List country code first)

Email Address: _____

Test of English as a Foreign Language (TOEFL iBT®) scores:

Reading _____ Listening _____ Speaking _____ Writing _____

Please attach TOEFL iBT® scores.

Section C:

Will your spouse and/or children come with you on a dependent visa? ___ Yes ___ No

If yes, please complete the following for each family member (If additional children, list on separate sheet):

Family Member	Full Name Last, First, Middle	Birthdate	City and Country of Birth	Country of Citizenship	Country of Legal Permanent
Spouse					
Child					
Child					
Child					
Child					

I certify that that information provided in the above sections is true and correct to the best of my knowledge.

Student Printed Name

Student Signature

Date

**Section D:
Financial Certification:**

Richmond Community College requires confirmation of financial resources for each nonimmigrant student. This information must be received by the Registrar's Office before the immigration SEVIS Form I-20 can be issued to a new student.

Please understand that the proof of **annual** coverage for *tuition and fees; living expenses; and other expenses will be required*. Since these financial items are expected to change periodically, your Registrar's Office Official will provide you with the estimated total amount for the first academic year.

Tuition, living expenses and books for one academic year will cost approximately \$20,000 (as of the 2015/2016 Year) (Out of State Tuition). This is estimated.*

Please add an additional \$5,000 for each dependent. *Tuition and fees are subject to change without notice. Figure does not include the summer session and is an estimate of living and insurance expenses.

Please indicate how you will be supported while attending Richmond Community College:

My financial support will be provided by a sponsor, such as an organization, family or myself. Evidence of financial support (such as original notarized letter from your sponsor's bank) certifying financial ability to support your educational and living expenses must be provided. Sponsoring organizations should provide original letter of support indicating the specific coverage (minimum required funding as stated by Registrar's Office Official) and duration of funding.

This is to certify that I will be the financial sponsor for _____
(Student's Name)

and I will assume full financial responsibility for these expenses while *he/she/I* attends Richmond Community College.

Student/Sponser Printed Name

Student/Sponser Signature

(Date)

You are required to provide original documentation of financial support.

Don't forget to attach:

- A copy of your passport showing your full legal name
 - A photocopy of your current I-20 or DS-2019 (front and back). If you are in a nonimmigrant status other than F-1 or J-1, attach photocopy of your I-94 card (front and back)
 - TOEFL iBT® scores
 - Original documentation of financial support
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Please fax or mail this request form and attachments to the registrar's office.

Cayce Holmes, Registrar PDSO
Richmond Community College
PO Box 1189
Hamlet NC 28345
Phone: 910-410-1721
Fax: 910-582-7102
Email: ccholmes@richmondcc.edu

THANK YOU!