

Richmond Community College



Career and College Promise

Certificate

CIS 110	Intro to Computers
HMT 110	Intro to Healthcare Management
HMT 210	Medical Insurance
MED 118	Medical Law and Ethics
MED 121	Medical Terminology I
MED 122	Medical Terminology II



A.A.S Degree

Certificate courses plus:

ACA 122	College Transfer Success
ACC 120	Principles of Financial Accounting
ACC 121	Principles of Managerial Accounting
ENG 111	Writing and Inquiry
ACC 225	Cost Accounting
BUS 137	Principles of Management
BUS 153	Human Resource Management
WBL 111	Work-Based Learning I
WBL 115	Work-Based Learning II
CTS 130	Spreadsheet
ENG 112	Writing/Research in the Disciplines
HMT 211	Long-Term Care Administration
HMT 220	Healthcare Financial Management
HMT 225	Practice Mgmt Simulation
MAT 143	Quantitative Literacy
OST 131	Keyboarding
Elective	Humanities/Fine Arts
Elective	Social/Behavioral Science



Careers

Hospital Discharge/Registration Clerk
Outpatient Registration Counselor
Medical Office Administrative Assistant
Home Health Agency Assistant Administrator

Average starting salary: \$20,000 - \$25,000 per year

Career Technical Education Pathways are based on the best information available when published. The RCC Program and Course Catalog is the official source for all RCC program and course information.

For more information about this pathway, contact Kary Edmondson at 910.410.1928 or kcedmondson@richmondcc.edu.

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