



Program Completion Guide

ASSOCIATE IN APPLIED SCIENCE - HUMAN SERVICES TECHNOLOGY: SUBSTANCE ABUSE (A4538E)

Student Name: _____ ID #: _____ Date of Enrollment: _____

Section I: Developmental Courses (if needed)

Courses	Scores	Cr.	Prerequisites/ Corequisites	Grade	Notes/Semester
DMA 010 Operations with Integers	<7 on DAP	1	Pre: None		
DMA 020 Fractions and Decimals	<7 on DAP	1	Pre: DMA 010		
DMA 030 Propor/Ratio/Rate/Percent	<7 on DAP	1	Pre: DMA 010-020		
DMA 040 Express/Lin Equat/Inequal	<7 on DAP	1	Pre: DMA 010-030 or MAT 060		
DMA 050 Graphs/Equations of Lines	<7 on DAP	1	Pre: DMA 010-040 or DMA 040 and MAT 060		
DRE 096 Integrated Reading and Writing	104-116	3	Pre: None Co: CIS 070		
DRE 097 Integrated Reading Writing II	117-135	3	Pre: DRE 096 Co: CIS 070		
DRE 098 Integrated Reading Writing III	136-150	3	Pre: DRE 097 Co: CIS 070		

Section II:

A. Substance Abuse Certificate (C45380SA) Course Requirements 17 credit hours: Complete Sections I (as required) and II, A.

Courses	Cr.	Recommended Semester	Prerequisites/ Corequisites	Semester Registered/ Planned	Semester Completed/ Grade
HSE 110 Introduction to Human Services*	3	(D, E) 1 st year - fall	Pre: DRE 097 Co: DRE 098		
HSE 112 Group Process I*	2	(D) 1 st year - spring (E) Odd year - fall	Pre: DRE 097, Enrollment in HSE program Co: DRE 098		
HSE 123 Interviewing Techniques*	3	(D) 1 st year - fall (E) 1 st year - spring	Pre: DRE 097 Co: DRE 098		
HSE 225 Crisis Intervention*	3	(D) 2 nd year - spring (E) Odd year - fall	Pre: DRE 098 or ENG 090 and RED 090		
SAB 110 Substance Abuse Overview	3	(D) 1 st year - fall (E) 1 st year - fall	Pre: None		
SAB 135 Addictive Processes	3	(D) 2 nd year - fall (E) Odd year - spring	Pre: None		

B. Human Services Technology: Substance Abuse Associate in Applied Science Degree (A4538E) Course Requirements 67 credit hours: Complete Sections I (as required) and II, A and B.

Courses	Cr.	Recommended Semester	Prerequisites/ Corequisites	Semester Registered/ Planned	Semester Completed/ Grade
ACA 122 College Transfer Success	1	(D, E) 1 st year - fall	None		
ENG 111 Writing and Inquiry	3	(D, E) 1 st year - fall	Pre: DRE 098 or ENG 090 and RED 090 Co: ACA 122		
PSY 150 General Psychology*	3	(D) 1 st year - fall (E) 1 st year - spring	Pre: DRE 098 or ENG 090 and RED 090		
CIS 110 Introduction to Computers	3	(D) 1 st year - spring (E) 1 st year - fall	Pre: DRE 097 Co: DRE 098		
ENG 112 Writing/Research in the Disciplines	3	(D, E) 1 st year - spring	Pre: ENG 111		
HSE 125 Counseling*	3	(D) 1 st year - spring (E) Odd year - fall	Pre: PSY 150		
SAB 120 Intake and Assessment	3	(D) 1 st year - spring (E) Even year - fall	None		
SOC 210 Introduction to Sociology	3	(D) 1 st year - spring (E) 1 st year - spring	Pre: DRE 098 or ENG 090 and RED 090		



HSE 227 Children & Adolescents in Crisis	3	(D) 2 nd year - fall (E) Even year - fall	Pre: DRE 098 or ENG 090 and RED 090		
PSY 241 Developmental Psychology*	3	(D) 2 nd year - fall (E) Even Year - spring	Pre: PSY 150		
SAB 125 Substance Abuse Case Management	3	(D) 2 nd year - fall (E) Even year - fall	None		
SOC 213 Sociology of the Family*	3	(D) 2 nd year - fall (E) Odd year - spring	Pre: DRE 098 or ENG 090 and RED 090		
SWK 113 Working with Diversity	3	(D) 2 nd year - fall (E) Even year - fall	Pre: DRE 098 ENG 090 and RED 090		
MAT 143 Quantitative Literacy	3	(D) 2 nd year - spring (E) Odd year - spring	Pre: DMA 010-050, DRE 098 Co: ACA 122		
HSE 210 Human Services Issues*	2	(D) 2 nd year - spring (E) Odd year - spring	Pre: Successful completion of 12 SHC in the HSE major courses		
SAB 240 Substance Abuse Issues in Client Services	3	(D) 2 nd year - spring (E) Even year - spring	None		
WBL 111 Work-Based Learning I	1	(D) 2 nd year - spring (E) Even year - spring	Pre: 9 or 14 SHC in the major core courses depending on program Co: WBL 115		
WBL 115 Work-Based Learning Seminar I	1	(D) 2 nd year - spring (E) Even year - spring	Pre: 9 or 14 SHC in the major core courses depending on program Co: WBL 111		

Electives: (All degree seeking students must take one Humanities/Fine Arts and elective from list below unless a specific course is required above.)

Humanities/Fine Arts Electives (3 credits)** Courses with the following prefixes will satisfy this requirement: ART, DRA, ENG (literature courses only), HUM, MUS, PHI, REL, and SPA (Intermediate Spanish I only).			
Courses offered at RCC: ART 111, DRA 111, ENG 125, ENG 131, ENG 231, ENG 232, MUS 110, PHI 240, REL 211, REL 212, SPA 211			
Course	Recommended Semester	Semester Registered/Planned	Semester Completed/Grade
	(D) 2 nd year - spring (E) Odd year - fall		

NOTES: *All courses must be completed with a grade of "C" or better.
**See course catalog for prerequisite and/or corequisite requirements.

Students please read the following and sign below.

I understand that as an RCC student, I am ultimately responsible for my schedule. I understand that I must complete each course with a grade of "C" or better and follow the established course sequence or my ability to graduate on time may be affected.

My advisor has information regarding other colleges and transfer opportunities that I can investigate after completing my degree/diploma/certificate, and I understand that if I would like more information I can schedule an appointment with him/her.

Student Name: _____ Student Signature: _____ Date: _____

Advisor Name: _____ Advisor Signature: _____ Date: _____

Student Name: _____ Student Signature: _____ Date: _____

Advisor Name: _____ Advisor Signature: _____ Date: _____

Student Name: _____ Student Signature: _____ Date: _____

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