



Program Completion Guide

ASSOCIATE IN APPLIED SCIENCE - HUMAN SERVICES TECHNOLOGY: SOCIAL SERVICES (A4538D)

Student Name: _____ ID #: _____ Date of Enrollment: _____

Section I: Developmental Courses (if needed)

Courses	Scores	Cr.	Prerequisites/ Corequisites	Grade	Notes/Semester
DMA 010 Operations with Integers	<7 on DAP	1	Pre: None		
DMA 020 Fractions and Decimals	<7 on DAP	1	Pre: DMA 010		
DMA 030 Propor/Ratio/Rate/Percent	<7 on DAP	1	Pre: DMA 010-020		
DMA 040 Express/Lin Equat/Inequal	<7 on DAP	1	Pre: DMA 010-030 or MAT 060		
DMA 050 Graphs/Equations of Lines	<7 on DAP	1	Pre: DMA 010-040 or DMA 040 and MAT 060		
DRE 096 Integrated Reading and Writing	104-116	3	Pre: None		
DRE 097 Integrated Reading Writing II	117-135	3	Pre: DRE 096		
DRE 098 Integrated Reading Writing III	136-150	3	Pre: DRE 097		

Section II:

A. Social Services Certificate (C45380SC) Course Requirements 18 credit hours:

Courses	Cr.	Recommended Semester	Prerequisites/ Corequisites	Semester Registered/ Planned	Semester Completed/ Grade
HSE 110 Introduction to Human Services*	3	(D, E) 1 st year - fall	Pre: DRE 097 Co: DRE 098		
HSE 123 Interviewing Techniques*	3	(D) 1 st year - fall (E) 1 st year - spring	Pre: DRE 097 Co: DRE 098		
HSE 225 Crisis Intervention*	3	(D) 2 nd year - spring (E) odd year- fall	Pre: DRE 098 or ENG 090 and RED 090		
PSY 150 General Psychology* or SOC 213 Sociology of the Family* Note: Both are required for degree.	3	(D) 1 st year - spring (E) 1 st year - spring (D) 2 nd year - fall (E) Odd year - spring	Pre: DRE 098 or ENG 090 and RED 090		
SWK 110 Introduction to Social Work	3	(D) 1 st year - fall (E) 1 st year - fall	None		
SWK 113 Working with Diversity	3	(D) 1 st year - spring (E) Even year - fall	Pre: DRE 098 ENG 090 and RED 090		

B. Human Services Technology: Social Services Associate in Applied Science Degree (A4538D) Course Requirements 65-67 credit hours: Complete Sections I (as required) and II, A and B.

Courses	Cr.	Recommended Semester	Prerequisites/ Corequisites	Semester Registered/ Planned	Semester Completed/ Grade
ACA 122 College Transfer Success	1	(D, E) 1 st year - fall	None		
ENG 111 Writing and Inquiry	3	(D, E) 1 st year - fall	Pre: DRE 098 or ENG 090 and RED 090 Co: ACA 122		
SOC 210 Introduction to Sociology	3	(D) 1 st year - fall (E) 1 st year - spring	Pre: DRE 098 or ENG 090 and RED 090		
ENG 112 Writing/Research in the Disciplines	3	(D, E) 1 st year - spring	Pre: ENG 111		
HSE 112 Group Process I*	2	(D) 1 st year - spring (E) Odd year - fall	Pre: DRE 097, Enrollment in HSE program Co: DRE 098		
HSE 125 Counseling*	3	(D) 1 st year - spring (E) Odd year - fall	Pre: PSY 150		
MAT 143 Quantitative Literacy	3	(D) 1 st year - spring (E) Odd year - spring	Pre: DMA 010-050, DRE 098 Co: ACA 122		



PSY 241 Developmental Psychology*	3	(D) 2 nd year - fall (E) Even year - spring	Pre: PSY 150		
SWK 115 Community Resources	3	(D) 2 nd year - fall (E) Even year - fall	Pre: DRE 098 ENG 090 and RED 090		
SWK 214 Social Work Law	3	(D) 2 nd year - fall (E) Odd year - spring	Pre: Pre: DRE 098 ENG 090, RED 090 and SWK 110		
HSE 210 Human Services Issues*	2	(D) 2 nd year - spring (E) Odd year - spring	Pre: Successful completion of 12 SHC in the HSE major courses		
SWK 220 Social Work Issues in Client Services	3	(D) 2 nd year - spring (E) Even year - spring	Pre: DRE 098 ENG 090 and RED 090		
WBL 121 Work-Based Learning II	1	(D) 2 nd year - spring (E) Odd year - spring	Pre: 14 SHC in the major core courses Co: WBL 125		
WBL 125 Work-Based Learning Seminar II	1	(D) 2 nd year - spring (E) Odd year - spring	Pre: 14 SHC in the major core courses Co: WBL 121		

Must take any three of the following (7-9 credit hours) to complete degree requirements:
 CIS 110, GRO 120, HSE 127, HSE 155, HSE 220, HSE 227, HSE 242, HSE 250, HSE 251, HSE 255, SAB 110, SAB 120, SAB 125, SAB 135, SAB 240

Course	Recommended Semester	Semester Registered/Planned	Semester Completed/Grade
	(D, E) 1 st year - fall		
	(D) 2 nd year - fall (E) Even year - fall		
	(D) 2 nd year - spring (E) Even year - spring		

Electives: (All degree seeking students must take one Humanities/Fine Arts and elective from list below unless a specific course is required above.)

Course	Recommended Semester	Semester Registered/Planned	Semester Completed/Grade
	(D) 2 nd year - spring (E) Odd year - fall		

NOTES: *All courses must be completed with a grade of "C" or better.
 **See course catalog for prerequisite and/or corequisite requirements.

Students please read the following and sign below.

I understand that as an RCC student, I am ultimately responsible for my schedule. I understand that I must complete each course with a grade of "C" or better and follow the established course sequence or my ability to graduate on time may be affected.

My advisor has information regarding other colleges and transfer opportunities that I can investigate after completing my degree/diploma/certificate, and I understand that if I would like more information I can schedule an appointment with him/her.

Student Name: _____ Student Signature: _____ Date: _____

Advisor Name: _____ Advisor Signature: _____ Date: _____

Student Name: _____ Student Signature: _____ Date: _____

Advisor Name: _____ Advisor Signature: _____ Date: _____

Student Name: _____ Student Signature: _____ Date: _____

Advisor Name: _____ Advisor Signature: _____ Date: _____

Student Name: _____ Student Signature: _____ Date: _____

Advisor Name: _____ Advisor Signature: _____ Date: _____